



CONSTRUCTION INVITATION TO BID (ITB)

Construction of Restroom Facility at North Lake Community Park

ITB Number: 09-0412 Contracting Officer: Freddy Suarez
Bid Opening Date: October 7, 2009 Pre-Bid Date: September 18, 2009
Bid Opening Time: 3:00 P.M. Issue Date: September 2, 2009

SPECIFIC SOLICITATION REQUIREMENTS ARE AS NOTED BELOW:

Front End Documents, Contract for Construction, Drawings and Specifications may be picked up at:
Romine Reprographics
515 North Park Ave.
Apopka, FL 32712
Phone: 407.464.1700

At the date and time specified above, all bids that have been received in a timely manner will be opened, recorded, and accepted for consideration. The names of the bidders submitting bids will be read aloud and recorded. The bids will be available for inspection during normal business hours in the Department of Procurement Services within ten (10) working days after the official bid opening date.

Vendors shall complete and return the entirety of this ITB Document, and attach all other information requested in this ITB document. Failure to sign the bid response, or to submit the bid response by the specified time and date, may be cause for rejection of the bid.

NO-RESPONSE REPLY

If any vendor does not want to respond to this solicitation at this time, or, would like to be removed from Lake County's Vendor List, please mark the appropriate space, complete name below and return this page only.

- Not interested at this time; keep our firm on Lake County's Vendors List for future solicitations for this product / service
- Please remove our firm from Lake County's Vendor's List for this product / service.

VENDOR IDENTIFICATION

Company Name: _____ Phone Number: _____
E-mail Address: _____ Contact Person: _____

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Section 2.1: Purpose

The purpose of this solicitation is to acquire services for the construction of a restroom facility for North Lake Community Park. The park's address is 40730 Roger Giles Rd., Umatilla, FL 32784. The Work consists of the construction of a new 1,005 SF restroom building for North Lake Community Park in Umatilla, Florida. The site is located near the playground area between two existing open-air pavilions. The project consists of multi-station male and female public restrooms, a unisex family restroom, as well as associated electrical and storage rooms. The project is classified as a business occupancy ('B'), and categorized as type III-B construction per the Florida Building Code. The restroom facility has been designed to replicate the existing architectural design standards of North Lake Community Park.

Section 2.2: Designated Procurement Representative

Questions concerning any portion of this solicitation shall be directed in writing [fax and e-mail accepted] to the below named individual who shall be the official point of contact for this solicitation. Questions should be submitted no later than ten (10) calendar days before the bid opening date.

Freddy Suarez, Senior Contracting Officer
Lake County BCC
Procurement Services
315 W. Main Street, Room 416
PO BOX 7800
Tavares, FL 32778-7800
Fax : 352.343.9473
E-mail: fsuarez@lakecountyfl.gov

No answers given in response to questions submitted shall be binding upon this solicitation unless released in writing as an addendum to the solicitation by the Lake County Department of Procurement Services.

Section 2.3: Method of Award

The Contract will be awarded to the lowest responsive and responsible bidder, as determined to be in the best interest of Lake County. After the Architect submits their recommendation, the County shall award the Bid in accordance with State Law and the Lake County Procurement Policy.

To be considered a "responsible" bidder under this solicitation, the vendor must meet the following qualifications standards:

1. Must have successfully completed at least three similar projects in the last three years.
2. Must have been successfully performing similar project effort for the last five years.
3. Must currently hold all required licenses for the project described in this ITB.

Should the successful bidder default by not furnishing surety as specified, then the next low bidder in order of bid price shall then be considered the lowest Bidder. Should this Bidder also default, then the next low bidder shall be considered. In each case, any bidder which defaults shall forfeit its bid guarantee.

The successful bidder shall sign a Contract with the County based on the attached Lake County Agreement which is not negotiable. Signature requirements shall be the same as those for signing the Bid Form.

Section 2.4: Pre-Bid Conference / Site Visits

A pre-bid conference and site visit will be held on Friday, September 18th at 9:00a.m. in North Lake Community Park, Pavilion #1, 40730 Roger Giles Rd., Umatilla, FL 32784 to discuss the special conditions and specifications included within this solicitation. Potential Bidders are requested to bring this solicitation document to the conference, as additional copies may not be available.

Section 2.5: Contract Performance Period

The final Completion Date shall not exceed be eighty (80) Calendar Days from issuance of the Notice to Proceed or Purchase Order.

If the Contractor can complete the work in less than eighty (80) Calendar Days, the Contractor shall state an earlier construction completion date in their response to the ITB. Time of completion will be considered but will be a determining award factor only in the event of tie bids.

Section 2.6: Option to Renew and Associated Price Adjustment

Not applicable to this solicitation

Section 2.7: Method of Payment

As specified in the attached contract.

Section 2.8: Indemnification and Insurance Requirements

As specified in the attached contract.



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515 N. Park Avenue

Suite 103

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(407) 464-1700

Website: <http://www.rominereprographics.com/>

Map to North Lake Community Park



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