



LAKE COUNTY
FLORIDA

CONSTRUCTION INVITATION TO BID (ITB)

EXISTING BUILDING CONVERSION TO THE LAKE COUNTY SHERIFF
SOUTH DISTRICT SUBSTATION

ITB Number: 09-0418 Contracting Officer: Freddy Suarez, CPPB
Bid Opening Date: June 17, 2009 Pre-Bid Date: May 27, 2009 @ 10:00a.m.
Bid Opening Time: 3:00 P.M. Issue Date: April 28, 2009

SPECIFIC SOLICITATION REQUIREMENTS ARE AS NOTED BELOW:

Front End Documents, Contract for Construction, Drawings and Specifications may be picked up at:
Romine Reprographics
515 North Park Ave.
Apopka, FL 32712
Phone: 407.464.1700

At the date and time specified above, all bids that have been received in a timely manner will be opened, recorded, and accepted for consideration. The names of the bidders submitting bids will be read aloud and recorded. The bids will be available for inspection during normal business hours in the Office of Procurement Services within ten (10) working days after the official bid opening date.

Vendors shall complete and return the entirety of this ITB Document, and attach all other information requested in this ITB document. Failure to sign the bid response, or to submit the bid response by the specified time and date, may be cause for rejection of the bid.

NO-RESPONSE REPLY

If any vendor does not want to respond to this solicitation at this time, or, would like to be removed from Lake County's Vendor List, please mark the appropriate space, complete name below and return this page only.

- Not interested at this time; keep our firm on Lake County's Vendors List for future solicitations for this product / service
- Please remove our firm from Lake County's Vendor's List for this product / service.

VENDOR IDENTIFICATION

Company Name: _____ Phone Number: _____
E-mail Address: _____ Contact Person: _____

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Section 2.1: Purpose

The purpose of this solicitation is to acquire services for existing building conversion to the Lake County Sheriff south district substation located at 15855 S.R. 50, Clermont, Florida.

Section 2.2: Designated Procurement Representative

Questions concerning any portion of this solicitation shall be directed in writing [fax and e-mail accepted] to the below named individual who shall be the official point of contact for this solicitation. Questions should be submitted no later than ten (10) working days before the bid opening date.

Freddy Suarez, CPPB, Senior Contracting Officer
Lake County BCC
Procurement Services
315 W. Main Street, Room 416
PO BOX 7800
Tavares, FL 32778-7800
Phone: 352.343.9839
Fax: 352.343.9473
E-mail: fsuarez@lakecountyfl.gov

No answers given in response to questions submitted shall be binding upon this solicitation unless released in writing as an addendum to the solicitation by the Lake County Office of Procurement Services.

Section 2.3: Method of Award

The Contract will be awarded to the lowest responsive and responsible bidder, as determined to be in the best interest of Lake County. After the Architect submits their recommendation, the County shall award the Bid in accordance with State Law and the Lake County Procurement Policy.

To be considered a “responsible” bidder under this solicitation, the vendor must meet the following qualification standards:

1. Must have successfully completed at least three similar projects in the last three years
2. Must have been successfully performing similar project effort for the last five years
3. Must currently hold all required licenses for the project described in this ITB

Should the successful bidder default by not furnishing surety as specified, then the next low bidder in order of bid price shall then be considered the lowest Bidder. Should this Bidder also default, then the next low bidder shall be considered. In each case, any bidder which defaults shall forfeit its bid guarantee.

The successful bidder shall sign a Contract with the County based on the attached Lake County Agreement which is not negotiable. Signature requirements shall be the same as those for signing the Bid Form.

Section 2.4: Pre-Bid Conference / Site Visits

A pre-bid conference and site visit will be held on Wednesday, May 27, 10:00a.m. at the worksite located in 15855 S.R. 50, Clermont, Florida to discuss the special conditions and specifications included within this solicitation. Potential Bidders are requested to bring this solicitation document to the conference, as additional copies may not be available.

Section 2.5: Contract Performance Period

The Final Completion Date will be 210 Calendar Days from issuance of the Notice to Proceed.

If the Contractor can complete the work in less than 210 Calendar Days, the Contractor shall state an earlier construction completion date in their response to the ITB. Time of completion will be considered but will be a determining award factor only in the event of tie bids.

Section 2.6: Option to Renew and Associated Price Adjustment

Not applicable to this solicitation

Section 2.7: Method of Payment

As specified in Chapter One, Article Four of the attached contract.

Section 2.8: Indemnification and Insurance Requirements

All indemnification and insurance requirements shall be considered a part of the contract documents.

Section 2.8.1: Indemnification

As specified in Chapter 3, Article 26 of the attached contract.

Section 2.8.2: Insurance Requirements

As specified in Chapter One, Article Five of the attached contract.

SPECIFICATIONS

The general Statement of Work to be performed is as follows per drawings from:

Architect: GatorSketch Architects, Inc.
723 W. Monroe Street
Clermont, Florida 34711

Front End Documents, Drawings and Specifications may be picked up at:

Romine Reprographics
515 North Park Ave.
Apopka, Florida 32712
Phone: 407.464.1700

The fees for Front End Documents, Drawings and Specifications are for printing only.

The work consists of the following:

The Work consists of renovation of an existing 15,729 SF building into the South Lake District Office for the Lake County Sheriff's Department. The project shall be classified as a Business and Institutional (I-3) occupancy, Type II-B construction, and shall be inclusive of a new fire suppression (sprinkler) system. The project provides support areas for the Lake County Sheriff's Office, including general office and community services, a patrol area, sex offender registration office, detention area, as well as other various interior and exterior modifications.

ARCHITECTURAL DRAWINGS INDEX (Drawings Dated: March 30, 2009)

A1.1	Cover Sheet/Building Data
A2.0	Site Plan
A2.1	Site Details
A3.0	Demolition Plan
A3.1	Dimension Floor Plan
A3.2	Floor Plan
A3.3	Life Safety Plan
A3.4	Reflected Ceiling Plan
A4.1	Exterior Elevations
A5.1	Building Sections & Details
A6.1	Interior Wall & U.L. Details
A6.2	Fire Details
A8.1	Door & Window Schedules & Elevations
A8.2	Security Frame Details
A9.1	Security Floor Plan