



CONSTRUCTION INVITATION TO BID (ITB)

Sheriff's Maintenance Facility Improvements

ITB Number: 10-0406 Contracting Officer: Barnett Schwartzman
Bid Due Date: March 3, 2010 Pre-Bid Conf. Date: February 10, 2010
Bid Due Time: 3:00 P.M. ITB Issue Date: January 27, 2010

SPECIFIC SOLICITATION REQUIREMENTS ARE AS NOTED BELOW:

Front End Documents, Contract for Construction, Drawings and Specifications may be picked up at:
Romine Reprographics
515 North Park Ave., Suite 103
Apopka, FL 32712
Phone: 407.464.1700

At the date and time specified above, all bids that have been received in a timely manner will be opened, recorded, and accepted for consideration. The names of the bidders submitting bids will be read aloud and recorded. The bids will be available for inspection during normal business hours in the Department of Procurement Services within ten (10) working days after the official bid due date.

Vendors shall complete and return the entirety of this ITB Document, and attach all other information requested in this ITB document. Failure to sign the bid response, or to submit the bid response by the specified time and date, may be cause for rejection of the bid.

NO-RESPONSE REPLY

If any vendor does not want to respond to this solicitation at this time, or, would like to be removed from Lake County's Vendor List, please mark the appropriate space, complete name below and return this page only.

- Not interested at this time; keep our firm on Lake County's Vendors List for future solicitations for this product / service
- Please remove our firm from Lake County's Vendor's List for this product / service.

VENDOR IDENTIFICATION

Company Name: _____ Phone Number: _____
E-mail Address: _____ Contact Person: _____

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Section 2.1: Purpose

The purpose of this solicitation is to provide a turnkey service to the Sheriff's Maintenance Facility located at 1925 East McDonald Street, Eustis, Florida by upgrading the existing stormwater management/infrastructure system.

Section 2.2: Designated Procurement Representative

Questions concerning any portion of this solicitation shall be directed in writing [fax and e-mail accepted] to the below named individual who shall be the official point of contact for this solicitation. Questions should be submitted no later than ten (10) working days before the bid opening date.

Barnett Schwartzman
Lake County BCC
Procurement Services
315 W. Main Street, Room 416
PO BOX 7800
Tavares, FL 32778-7800
Fax : 352.343.9473
E-mail: bschwartzman@lakecountyfl.gov

No answers given in response to questions submitted shall be binding upon this solicitation unless released in writing as an addendum to the solicitation by the Lake County Department of Procurement Services.

Section 2.3: Method of Award

The Contract will be awarded to the lowest responsive and responsible bidder, as determined to be in the best interest of Lake County. After the Engineer of Record submits their recommendation, the County shall award the Bid in accordance with State Law and the Lake County Procurement Policy.

To be considered a "responsible" bidder under this solicitation, the vendor must meet the following qualification standards:

1. Must have successfully completed at least three similar projects in the last three years
2. Must have been successfully performing similar project effort for the last five years
3. Must currently hold all required licenses for the project described in this ITB

Should the successful bidder default by not furnishing surety as specified, then the next low bidder in order of bid price shall then be considered the lowest Bidder. Should this Bidder also default, then the next low bidder shall be considered. In each case, any bidder which defaults shall forfeit its bid guarantee.

The successful bidder shall sign a Contract with the County based on the attached Lake County Agreement which is not negotiable. Signature requirements shall be the same as those for signing the Bid Form.

Section 2.4: Pre-Bid Conference

An on-site pre-bid conference and site visit will be held on February 10, 2010 at 1:00 PM to discuss the special conditions and specifications included within this solicitation, and to visit the work site. The Sheriff's Maintenance facility is located at 1925 East McDonald Street in Eustis. The actual meeting location within the facility will be provided to attendees at the front gate of the facility as they arrive. .

Vendors are requested to bring this solicitation document to the conference, as additional copies may not be available.

Prior to submitting an offer it is advisable that the vendor visit the site of the proposed work and become familiar with any conditions which may in any manner affect the work to be done or affect the equipment, materials and labor required. The vendor is also advised to examine carefully the drawings and specifications and to become thoroughly aware regarding any and all conditions and requirements that may in any manner affect the work to be performed under the contract. No additional allowances will be made because of lack of knowledge of these conditions.

Section 2.5: Contract Performance Period

The performance period under this contract shall commence upon the date of the purchase order or related Notice To Proceed and shall remain in effect until such time as the commodities, equipment and/or services acquired in conjunction with this solicitation and resulting contract have been delivered and/or completed, and accepted by the County's authorized representative, and will then remain in effect until completion of the expressed and/or implied warranty periods.

The final Completion Date will be one hundred twenty (120) Calendar Days from issuance of the Notice to Proceed.

If the Contractor can complete the work in less than one hundred twenty (120) Calendar Days, the Contractor shall state an earlier construction completion date in their response to the ITB. Time of completion will be considered but will be a determining award factor only in the event of tie bids.

Section 2.6: Option to Renew and Associated Price Adjustment

Not applicable to this solicitation

Section 2.7: Method of Payment

As specified in the attached contract.

10-0406

Sheriff's Maintenance Facility Improvements

To purchase or to view online the Front-End documents, drawings and construction specifications in its entirety, please contact the reprographics company below.

Romine Reprographics

515 N. Park Avenue

Suite 103

Apopka, Florida 32712

Phone: 407-464-1700

Website: <http://www.rominereprographics.com/>

Map to Pre-Bid Meeting

February 10, 2010 1:00 p.m.

1925 East McDonald Street, Eustis, Florida

