

**Lake County EECBG
Attachment D – Monthly Progress Report**

Grantee Agreement No.:	DE – EE0000786/001 County of Lake, FL
Sub-Recipient Name:	
Sub-Recipient Address:	
Sub-Recipient’s Representative:	
Monthly Reporting Period:	
Project Number and Title:	

Provide a summary of project accomplishments to date. Include a comparison of actual accomplishments to the objectives established for the period. If goals were not met, provide reasons why.

A.

B. Provide an update on the number of jobs created or retained. Include accounting of hours worked by staff and/or subcontractors. If applicable, quantify the reduction of greenhouse gasses and the energy saved in kWh or BTU.

C. Provide an update on the estimated time for completion of the project and an explanation for any anticipated delays.

D. Provide any additional pertinent information.

E. Identify below, and attach copies of, any relevant work products being submitted for the project for this reporting period.

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F. Provide a project budget update:

Task Number or Description (if applicable)	Total Project Budget	Amount Invoiced Prior to this Reporting Period	Amount Invoiced this Reporting Period	Project Balance

G. Metrics Reporting

Number and Square Footage of Buildings Retrofitted:	
Number	Square Footage
Number and Type of Systems Improved:	
Number	Type
Number and Type of Systems Improved:	
Number	Type