



LAKE COUNTY
FLORIDA

INVITATION TO BID (ITB)

NEW CONSTRUCTION: SOUTH UMATILLA WATER SYSTEM

ITB Number: 11-0220 Contracting Officer: B. Schwartzman
Bid Due Date: January 25, 2012 Pre-Bid Conf. Date: January 12, 2012 (See 1.4)
Bid Due Time: 3:00 PM ITB Issue Date: December 22, 2011

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AVAILABILITY OF SPECIFIC SOLICITATION DOCUMENTS IS AS DESCRIBED BELOW:

Front End Documents, Contract for Construction, Drawings and Specifications may be picked up at:
Romine Reprographics
515 North Park Ave.
Apopka, FL 32712
Phone: 407.464.1700 www.rominereprographics.com

note: documents will be viewable, but not available for download, from 24 Dec 11 thru 1 Jan 12

At the date and time specified above, all bids that have been received in a timely manner will be opened, recorded, and accepted for consideration. The names of the bidders submitting bids will be read aloud and recorded. The bids will be available for inspection during normal business hours in the Office of Procurement Services within thirty (30) calendar days after the official bid due date.

Vendors shall complete and return the entirety of this ITB Document, and attach all other information requested in this ITB document (See Provision 1.13). Failure to sign the bid response, or to submit the bid response by the specified time and date, may be cause for rejection of the bid.

NO-RESPONSE REPLY

If any vendor does not want to respond to this solicitation at this time, or, would like to be removed from Lake County’s Vendor List, please mark the appropriate space, complete name below and return this page only.

- Not interested at this time; keep our firm on Lake County’s Vendors List for future solicitations for this product / service
- Please remove our firm from Lake County’s Vendor’s List for this product / service.

VENDOR IDENTIFICATION

Company Name: _____ Phone Number: _____
E-mail Address: _____ Contact Person: _____

Section 1.1: Purpose

The purpose of this solicitation is to establish a contract for the installation of a new potable water distribution system to service the South Umatilla area consisting of approximately:

6" PVC Water Main: 6,350 LF
8" PVC Water Main: 3,600 LF
10" PVC Water Main: 5,980 LF
12" PVC Water Main: 2,690 LF

8" HDPE (open cut): 350 LF
10" HDPE (open cut): 160 LF
12" HDPE (open cut): 670 LF
14" HDPE (open cut): 710 LF

8" HDPE (directional bore): 175 LF
12" HDPE (directional bore): 800 LF

Vendors are advised that:

- the summary quantities expressed above and elsewhere in this Invitation to Bid are provided strictly for general information and are not to be relied upon for bidding or contractual purposes. Vendors are to price their bids following the directions set forth in paragraph D of Section 2 (Statement of Work) of this Invitation to Bid.
- the project is being funded by a Community Development Block Grant (CDBG). The project grant amount is \$1,168,731. That amount reflects a not-to-exceed value for the project, and is not to be considered the formal estimated cost for the project.
- this procurement action will be formalized via the contract included within this Invitation to Bid as Attachment 7. The County intends no substantive change to the contract.

Section 1.2: Designated Procurement Representative

Questions concerning any portion of this solicitation shall be directed in writing [fax and e-mail accepted] to the below named individual who shall serve as the official point of contact for this solicitation. To ensure reply, questions should be submitted no later than five (5) working days before the bid due date. (Note: the individual below will be out of the office 26-30 Dec 11)

B. Schwartzman, Procurement Services Manager
Lake County BCC, Procurement Services Office
315 W. Main Street, Room 441
PO Box 7800
Tavares, FL 32778-7800

Phone : 352-343-9424 **Fax :** 352-343-9473 **e-mail:** bschwartzman@lakecountyfl.gov

No answers given in response to questions submitted shall be binding upon this solicitation unless released in writing as an addendum to the solicitation by the Lake County Procurement Services Office.

Section 1.3: Method of Award

The Contract will be awarded to the lowest responsive and responsible bidder, as determined to be in the best interest of Lake County to include consideration of available funding. To be considered a “responsible” bidder under this solicitation, the vendor must meet the following qualification standards:

1. Must have successfully completed at least three similar projects in the last five years
2. Must currently hold all required licenses for the project described in this ITB

Should the successful bidder default by not furnishing surety as specified, then the next low bidder in order of bid price shall then be considered the lowest Bidder. Should this Bidder also default, then the next low bidder shall be considered. In each case, any bidder which defaults shall forfeit its bid guarantee.

Any award under this solicitation will be completed via execution of the attached Lake County Contract. Signature requirements shall be the same as those for signing the Bid Form.

Section 1.4: Pre-Bid Conference / Site Visits (Mandatory)

A mandatory pre-bid conference and site visit will be held on January 12, 2012 at 9:00 AM in the conference room at the location designated in paragraph 1.2. The purpose of the conference is to discuss the special conditions and specifications included within this solicitation. It is required that a representative of the vendor attend this meeting to ensure a full understanding of the project requirements. Vendors should bring their own copy of this solicitation document to the conference. Copies will not be available at the conference site.

Section 1.5: Term of Contract - Upon Acceptance of Goods or Completion of Services

The term of contract shall be as specified in the attached contract.

Section 1.6: Option to Renew

Not applicable to this solicitation

Section 1.7: Method of Payment - Periodic Payments for Completion of Work

As specified in the attached contract

Section 1.8: Insurance

As specified in the attached contract