

## 1. GENERAL

Perform all work in accordance with all applicable codes, local ordinances, and requirements of Lake County.

**The Contractor shall provide all required labor, material, permits, plans, engineering, local and state inspections to provide a 100% completed project.**

## 2. PURPOSE

The purpose of this solicitation is to select a Contractor to remove the existing built up roofing (BUR) system and install a new roof on the Lake County Fairgrounds Expo Building (2101 County Rd 452 Eustis, FL).

## 3. DESCRIPTION OF WORK

Work for the project shall include, but shall not be limited to the following:

1. Removal and disposal of existing roof to the concrete deck surface.
2. Furnish and install new tapered insulation system. Insulation system shall be designed so that positive drainage off of the roof is achieved. Water shall not pond on the roof and a water test may be required after all work is complete and prior to payment. Insulation shall be installed and fastened to the concrete deck per code requirements and/or the manufacturer's specifications.
3. Furnish and install self-sealing modified base sheet over insulation.
4. Furnish and install modified torch down cap sheet over base sheet to establish a complete modified system.
5. Remove and replace flashings as required.

These specifications are the minimum required and may be modified in order to meet the warranty requirements listed in section 12.

## 4. SUBMITTALS

The Contractor shall provide specific product information and specifications prior to the issuance of a purchase order.

## 5. METHOD OF PAYMENT

The Contractor shall submit their invoice to the **Facilities and Fleet Management Department, 32400 C.R. 473 Leesburg, FL 34788**, after all work has been completed. Invoices shall be hand delivered or mailed. Faxes &/or emails will not be accepted for invoicing. In addition to the general invoice requirements set forth below, the invoice shall reference the specific work element for which billing has been initiated and, if required, include a copy of the acceptance document that was signed by an authorized representative of the County at the time the specific work element was accepted. Submittal of the invoice shall not exceed thirty (30) calendar days from the delivery of the goods or services. Under no circumstances shall the invoices be submitted to the County in advance of the work being completed or delivery and acceptance of the items.

All invoices shall contain the contract and/or purchase order number, date and location of delivery or service. The Contractor shall also submit with their invoice a completed "Certification of Payment to Subcontractors and Suppliers" form. Failure to submit invoices and certification form in the prescribed manner will delay payment, and the Contractor may be considered in default of contract. Payments shall be tendered in accordance with the Florida Prompt Payment Act, Part VII, Chapter 218, Florida Statutes.

## **6. BUSINESS HOURS OF OPERATION**

All work is to be performed during regular County working hours. Regular working hours are Monday through Friday, 8:00 A.M. to 5:00 P.M. These hours may vary based on need with approval from the County's Project Manager. At no time shall the Contractor's work interfere with the day-to-day operation of the County's facilities.

## **7. REPAIR**

The Contractor shall repair any areas of the site damaged as a result of the work. This includes, but is not limited to, sod, trees, plants, sidewalks, curbing, parking lot, irrigation, etc. All repairs are to be made using like materials.

## **8. CLEAN-UP**

All unusable materials and debris shall be removed from the premises at the end of each workday, and disposed of in an appropriate manner. Upon final completion, the Contractor shall thoroughly clean up all areas where work has been involved as mutually agreed with the County's Project Manager.

## **9. COMPLIANCE WITH FEDERAL STANDARDS**

All items to be purchased under this contract shall be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA).

## **10. LABOR, EQUIPMENT, & MATERIALS SHALL BE SUPPLIED BY THE CONTRACTOR**

Unless otherwise stated in this solicitation the Contractor shall furnish all labor, equipment, and materials necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's Project Manager.

## **11. QUANTITIES**

No guarantee is expressed or implied as to quantities or dollar amounts that will be used for this project. In no event shall Lake County be liable for payments in excess of the amount due for quantities of goods or services actually ordered.

## **12. WARRANTY**

The Contractor shall provide a **five (5) year warranty** on all material and labor and a **20 year manufacturer's warranty** on material. The Contractor shall be responsible for registering all required materials with the manufacturer and shall provide documentation verifying that registration has been completed. Defects shall be made good promptly, within the warranty period.