

## **1. GENERAL**

Perform all work in accordance with all applicable codes, local ordinances, and requirements of Lake County.

**The Contractor shall provide all required labor, material, permits, plans, engineering, local and state inspections to provide a 100% completed project.**

## **2. PURPOSE**

The purpose of this solicitation is to select a contractor to provide and install a 24' Basic 6 Industrial ceiling fan with mounting kit made by Big Ass Fans at the Lake County Fleet Maintenance Building (20423 Independence Blvd., Groveland, FL 34736).

## **3. DESCRIPTION OF WORK**

Provide and install all wiring, hardware, key pad, structural support, and fan at the Lake County Fleet Maintenance Building per the attached manufacturer's specifications. Project shall include, if necessary, relocating exiting lights and receptacles. Input power and breaker for fan shall be 200-250 VAC, 50/60 HZ, 3 Phase, 15 Amp.

## **4. METHOD OF PAYMENT**

The Contractor shall submit their invoice to the **Facilities and Fleet Management Department, 32400 C.R. 473 Leesburg, FL 34788**, after all work has been completed. Invoices shall be hand delivered or mailed. Faxes &/or emails will not be accepted for invoicing. In addition to the general invoice requirements set forth below, the invoice shall reference the specific work element for which billing has been initiated and, if required, include a copy of the acceptance document that was signed by an authorized representative of the County at the time the specific work element was accepted. Submittal of the invoice shall not exceed thirty (30) calendar days from the delivery of the goods or services. Under no circumstances shall the invoices be submitted to the County in advance of the work being completed or delivery and acceptance of the items.

All invoices shall contain the contract and/or purchase order number, date and location of delivery or service. The Contractor shall also submit with their invoice a completed "Certification of Payment to Subcontractors and Suppliers" form. Failure to submit invoices and certification form in the prescribed manner will delay payment, and the Contractor may be considered in default of contract. Payments shall be tendered in accordance with the Florida Prompt Payment Act, Part VII, Chapter 218, Florida Statutes.