



LAKE COUNTY
BOARD OF COUNTY COMMISSIONERS
County Policy

Title: PARKING POLICY

Number: LCC-87

Cancels: Section 36, Parking Policy, Policies and Practices Employee Manual, dated September 7, 1999

Approved: 05/26/09

I. OBJECTIVE

It is the policy of the Lake County Board of County Commissioners (the County) to maximize the effective use of the Lake County Parking Garage and all other county-owned surface parking areas in downtown Tavares to afford the public and employees convenient and appropriate access to County buildings and services.

II. DIRECTIVES

A. The Lake County Parking Garage is the primary location designated for employee and public parking in the downtown Tavares area.

1. Employees shall park their personal vehicles on the higher parking levels to facilitate and give consideration to public parking.
2. Employees are expected to drive courteously and at a safe speed when driving in the parking garage.
3. Employees shall not, in any way, restrict the movement of another vehicle parked in the garage.
4. Employees are not permitted to park their personal or work vehicles in the areas previously contracted for use as parking lots. These lots include the following: The clay lot bordered by Ruby and South Joanna, the unpaved lot at the First Baptist Church bordered by Main and North Joanna, the grass lot at the First Baptist Church bordered by Maud, North Joanna and Alfred, the parking lot located on Bloxham Ave at the front of the St. John Free Methodist Church and the parking lot located on Maud Street at the back of the St. John Free Methodist Church.
5. Employees are not permitted to park their personal or work vehicles on the streets – those parking places are to be made available for public parking.

6. Other than designated reserved parking spaces, designated pool car parking spaces, designated drop-off spaces and designated spaces for individuals with physical disabilities, parking in the lots adjacent to the County Administration Building will be designated for the public and employees will be prohibited from parking in such spaces.
7. All county-owned vehicles (including those parked overnight) shall be parked on the top level of the parking garage.
8. Overnight parking, excluding those county-owned vehicles mentioned above, is not permitted unless prior authorization is secured from the employee's department director, or, if not applicable, the Employee Services Director or appropriate agency head.
9. Accessible parking spaces have been designated for use by those individuals (both employees and the public) with physical disabilities, either temporary or permanent, requiring special consideration. Disabled Parking Permits are issued by the Florida Department of Highway Safety and Motor Vehicles in accordance with Section 320.0848, Florida Statutes to those persons with certified mobility problems.
10. Motorcycle parking spaces have been designated for use by both employees and the public.
11. The parking garage will be monitored on a daily basis.
12. The parking garage will be open and available for parking by employees, the public and downtown patrons. However, in the event of an emergency situation as declared by the Board of County Commissioners or as outlined in 14 below, parking may be restricted.
13. Parking in the parking garage is free of charge to both employees and the public. However, the City of Tavares may charge and retain a special event parking fee for its patrons (see item 14 below).
14. Per the Interlocal Agreement between the County and the City of Tavares relating to the use of the parking garage, the City of Tavares shall have exclusive use of the parking Garage for special events during times the parking garage is not needed for County purposes. To accommodate the City of Tavares during any of these requested special events, if necessary, the County shall relocate any County vehicles which may be parked in the Parking Garage to other parking locations.
15. The County is not responsible for any loss or damage to vehicles parked in the Parking Garage.

III. RESERVATION OF AUTHORITY

The authority to issue or revise this Policy is reserved to the Lake County Board of County Commissioners.

Welton G. Cadwell
Chairman, Board of County Commissioners
Lake County