



LAKE COUNTY
FLORIDA

Webmail for Smartphones Setup

Note

Lake County Information Technology does not provide any type of tech support on personal owned cell phones. The purpose of this user guide is to provide you with the information you might need to setup webmail services from the county's main email server. Follow the steps below and if are having trouble with the setup please contact the carrier for your device.



Webmail Setup

There are too many types of phones to cover so listed below are the items that will be required in your phones setup options for webmail or mail sync.

Lake County uses **Microsoft Exchange** for all it's email

URL or Web address for the server: *bccmail.lakecountyfl.gov* or *https://bccmail.lakecountyfl.gov*

Domain: *lakegov.bcc*

Mailbox Name: Last name, First name (This may or may not be needed)

User Name: same as your network login on your computer

Password: same as you network password on your computer

Many of the phone models can sync the contacts, calendar and task, but not all of them.

Some phones will ask for the frequency or how often to check for new mail and that will be up to your phone. To conserve battery power do not use **Push** and select a time of 15 minutes or longer.

