

**BOARD OF COUNTY COMMISSIONERS  
LAKE COUNTY, FLORIDA**

**REGULAR MEETING**

**APRIL 4, 2006**

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**COUNTY COMMISSIONERS**

**Catherine C. Hanson, Chairman  
Welton G. Cadwell, Vice Chairman  
Jennifer Hill, District #1  
Robert A. Pool, District #2  
Debbie Stivender, District #3**

**Cindy Hall, County Manager  
Sanford A. Minkoff, County Attorney  
James C. Watkins, Clerk to the Board**

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**DISCLAIMER**

**This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting, however, Commissioners may add items, which are not a part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.**

**As a part of any public and formal meeting, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which all public comment and formal action is taken.**

**The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.**

**ITEMIZED AGENDA**

**April 4, 2006**

9:00 A.M.     Invocation

Pledge of Allegiance

**I.     AGENDA UPDATE**

Discussion regarding proposed revisions to today's Agenda.

**II.    MINUTE APPROVAL**

Tab 1           Approval of the following Minutes:

December 20, 2005	Regular Meeting
March 7, 2006	Regular Meeting

**III.   CLERK OF COURT'S CONSENT AGENDA**

Tab 2           Approval of Clerk of Courts' Consent Agenda (Items 1 through 6):

1.     Request to acknowledge receipt of list of checks or warrants paid prior to this meeting, pursuant to Chapter 136.06(1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in Board Support Division of the Clerk's Office – Acknowledge receipt.
2.     Contractor Bonds – New and Cancellation – Approval.
3.     Received from the Southwest Florida Water Management District a copy of the Consolidated Annual Report dated March 2006, pursuant to Section 373.036(7), Florida Statutes - Acknowledge receipt.
4.     Received from The Estates at Cherry Lake Community Development District the Proposed Budget Fiscal Year 2006-2007 (October 1, 2006 – September 30, 2007) – Acknowledge receipt.

5. Received from the City of Tavares, annexation Ordinance 2006-10 (vacant property), amending the boundaries of the City by annexing approximately 5.8 acres located on the southern side of CR 448, approximately 450 feet east of the intersection of CR 561 and CR 448. Passed and ordained the 15<sup>th</sup> day of February 2006 by the City Council of the City of Tavares, Florida - Acknowledge receipt.
6. Received the Lake County Water Authority's Annual Financial Audit for 2004-2005 and Annual Financial Report – Acknowledge receipt.

RECOMMENDATION: Approval

**IV. COUNTY MANAGER'S CONSENT AGENDA (Tab 3 through 15)**

**A. Budget**

Tab 3

1. Budget transfer – Emergency 9-1-1 Fund, Department of Public Safety, Communications Systems Division, E 9-1-1 Section. Transfer \$165,000.00 from Reserve for Operations to Overtime (\$5,000.00), Office Supplies (\$10,000.00), Machinery and Equipment (\$100,000.00), and Aids to Government Agencies (\$50,000.00). Funds needed for Overtime for EOC staffing costs for emergencies. Funds needed for Office Supplies to purchase software for an electronic documentation system. Funds needed for Machinery and Equipment for laptop computers to replace the current desktops and for hardware for the electronic documentation system. Funds needed for Aids to Government Agencies for other agencies to purchase ergonomic call taker stations, a call center-sized UPS and ergonomic chairs. Funds available in Reserve for Operations.

RECOMMENDATION: Approval

2. Budget transfer – County Transportation Trust Fund, Department of Public Works, Road Operations Division. Transfer \$75,000.00 from Road Repair and Maintenance to Professional Services. Additional funds are required in Professional Services for design costs for the guardrail replacement program and County drainage improvement program. Funds available in Road Repair and Maintenance.

RECOMMENDATION: Approval

3. Budget transfer – Building Services Fund, Department of Growth Management, Building Services Division. Transfer \$100,000.00 from Reserve to Operations to Contractual Services. Building Services is scanning/microfilming the backlog of building permits and construction plans. Additional funds are needed to complete the remaining boxes. Funds available in Reserve for Operations.

RECOMMENDATION: Approval

4. Budget transfer – General Fund, Non-Departmental. Transfer \$5,500.00 from Reserve for Operations to Professional Services. Additional funds needed to pay R. W. Beck, Consultant, for FEMA Appeals Support. Funds available in Reserve for Operations.

RECOMMENDATION: Approval

5. Budget transfer – County Fire Control Fund, Public Safety Department, Fire Rescue Division. Transfer \$178,132.00 from Fire Station Repair and Maintenance to Repair and Maintenance (\$25,000.00), Office Supplies (\$25,000.00), and Operating Supplies (\$128,132.00). Additional funds needed in Repair and Maintenance, Office Supplies and Operating Supplies. All funds will be transferred out of the Fire Station Repair and Maintenance account, which will no longer be used due to the inability to properly utilize the funds as initially intended. Funds available in Fire Station Repair and Maintenance.

RECOMMENDATION: Approval

6. Budget transfer – General Fund, Non-Departmental. Transfer \$100,000.00 from Reserve to Contingency to Aids to Government Agencies. On March 14, 2006, the Board of County Commissioners approved the commitment of \$100,000.00 for the proposed UCF Medical School. Funds available in Reserve for Contingency.

RECOMMENDATION: Approval

7. Budget transfer – General Fund, Non-Departmental. Transfer \$2,200.00 from Reserve for Operations to Rentals and Leases. The Supervisor of Elections has requested funds to rent space to conduct poll worker training for the September 5, 2006 primary election. Funds available in Reserve for Operations.

RECOMMENDATION: Approval

**B. Community Services**

Tab 4 Approval of Resolution to recognize the accomplishments of Lake County's volunteers and to declare the month of May 2006 as "Volunteer Appreciation Month" in Lake County.

RECOMMENDATION: Approval

Tab 5 Approval to provide \$6,000.00 in matching funds to support a grant award from HUD to the Mid-Florida Homeless Coalition in the amount of \$78,143.00 to support the development of a four-county Management Information System; authorization for the Chairman to sign a letter of support and commitment of \$6,000.00; and approval of related budget transfer from General Fund Reserves in the amount of \$6,000.00.

RECOMMENDATION: Approval

Tab 6 Approval to renew a Host Agency Agreement between Experience Works and the Lake County Board of County Commissioners as the host agency.

RECOMMENDATION: Approval

Tab 7 Approval for the Department of Community Services staff to submit an application for the Florida Commission for the Transportation Disadvantaged Trip and Equipment Grant for Fiscal Year 2006-2007, as well as the supporting Resolution.

RECOMMENDATION: Approval

**C. Employee Services**

Tab 8 Approval of the new Lake County Wellness Policy declaring Lake County's commitment to employee wellness.

RECOMMENDATION: Approval

**D. Procurement Services**

Tab 9 Approval and authorization for Procurement Services to procure one cutaway bus from grant funds received from the Florida Department of Transportation Section 5310 Transit Grant Funding Fiscal Year 2005-2006.

RECOMMENDATION: Approval

Tab 10 Approval of a change order request to blanket purchase order number 24000 (currently the purchase order is for \$10,000.00) to Heritage Propane by increasing the purchase order \$16,418.00 and bring the total purchase order amount of \$26,418.00.

RECOMMENDATION: Approval

Tab 11 Approval and authorization for Procurement Services to waive bid requirements and standardization of Naztec, Inc. traffic signal equipment.

RECOMMENDATION: Approval

Tab 12 Approval to declare the items on the attached lists surplus to County needs; authorize the removal of all of the items on the attached lists from the County's official fixed asset inventory system records; and authorize the Procurement Services Director to sign the vehicle titles.

RECOMMENDATION: Approval

**E. Public Safety**

Tab 13 Approval and signature of a Resolution setting the annual wire line E911 Fee at fifty cents (\$.50) pursuant to requirements of Florida Statute 365.171.

RECOMMENDATION: Approval

Tab 14 Approval for the Department of Public Safety, Fire Rescue Division, to submit a grant application to the United State Fire Administration Assistance to Firefighters Grant Program, which is administered by the Department of Homeland Security to help fire service agencies improve the health and safety of the public and emergency response personnel.

RECOMMENDATION: Approval

**F. Public Works**

Tab 15 Approval and authorization to accept the final plat for Overlook at Lake Louisa Phase II and all areas dedicated to public as shown on the Overlook at Lake Louisa Phase II final plat; accept a Letter of Credit in the amount of \$878,925.30; and execute a Developer's Agreement for Construction of Improvements between Lake County and The Greater Construction Company. Overlook at Lake Louisa Phase II consists of 105 lots – Commission District 2.

RECOMMENDATION: Approval

**V. PRESENTATIONS/PERSONAL APPEARANCES**

**A. PRESENTATION – 9:00 A.M. or as Soon Thereafter**

**1. PRESENTATION**

**PRESENTATION:** Request for the Approval of Two New Precincts by Emogene Stegall, Lake County Supervisor of Elections

**B. PERSONAL APPEARANCES – 9:00 A.M. or as Soon Thereafter**

**1. BOARD/COMMITTEE PRESENTATION**

**PLAQUE**

**Industrial Development Authority**

Carl Lunderstadt for service from 1994-2006

**2. EMPLOYEE AWARDS**

**Presentation of Award to Employees with Five Years of Service**

Cynthia A. McManus, Document Services Associate, Procurement Services/Document Services

Dewey K. Anderson, Jr., Senior Building Inspector, Growth Management/Building Services/Main Office

**Presentation of Award to Employees with Ten Years of Service**

Diane D. Kamp, Director of Lake County Museums & Curator, Economic Development & Tourism/Historical Museum

**Presentation of Award to Employee with Twenty Years of Service**

Kenton J. Tombow, Senior Landfill Attendant, Environmental Services/Solid Waste Administration

**C. PRESENTATIONS – 9:00 A.M. or as Soon Thereafter**

**1. PRESENTATIONS**

Tab 16           **PRESENTATION:** Proclamation Identifying the Week of April 3 through 9, 2006 as Public Health Week to Pam Steinke, Lake County Health Department Administrator

Tab 17           **PRESENTATION:** Lake County Health Department Status Report and Overview of Services by Pam Steinke, Lake County Health Department Administrator

Tab 18           **PRESENTATION:** Update on the Status of the Mt. Plymouth-Sorrento Advisory Council

**VI. COUNTY MANAGER'S DEPARTMENTAL BUSINESS (Tab 19 through 23)**

**A. Community Services**

Tab 19 Approval of a request from the local Citrus Extension Advisory Committee to continue the extension fruit crops agent position and to convey this request to the University of Florida Dean for Extension; and employ the new extension agent two weeks prior to John Jackson's retirement on July 31, 2006.

RECOMMENDATION: Approval

Tab 20 Approval of Lease Agreement of Suite Number 4 at the Van Dee Building, Eustis, Florida for the Lake County Health Department and renewal of Lease Agreement for the Van Dee Medical Buildings for two additional years beginning March 1, 2007 with the option of two additional one year terms.

RECOMMENDATION: Approval

Tab 21 Approval of the First Amendment to the 2005-2006 Community Development Block Grant Partnership Agreement between Lake County and the Town of Montverde and authorize the Chairman to sign the Amendment.

RECOMMENDATION: Approval

**B. Economic Development and Tourism**

Tab 22 Approval and signature of five Resolutions and five awards of \$3,000.00 each to Publix Supermarkets, Inc. (Store Number 447) Lady Lake; Public Supermarkets, Inc. (Store Number 440) Mount Dora; TJ Maxx in Lady Lake; Wal-Mart Stores, Inc. in Clermont; and McDonald's Restaurant in Groveland, for participating in training of the disabled through the Jobs Growth Investment Trust Fund Program.

RECOMMENDATION: Approval

**C. Public Works**

Tab 23 Approval and authorization to accept the final plat for Saddle Ridge and all areas dedicated to the public as shown on the Saddle Ridge plat. Saddle Ridge consists of 23 lots – Commission District 5.

RECOMMENDATION: Approval

**VII. PUBLIC HEARINGS**

**A. PUBLIC HEARINGS - 9:00 A.M. or as Soon Thereafter**

**1. PUBLIC HEARINGS**

Tab 24 **PUBLIC HEARING:** Ordinance concerning a Change to the Elder Affairs Council involving the Terms of Appointment

Tab 25 **PUBLIC HEARING:** Ordinance concerning New Plat Rules (Final Plat Requirements)

Tab 26 **PUBLIC HEARING:** Minor and Substantial Amendments to the Federal Fiscal Year 2005 One Year Action Plan

**VIII. OTHER BUSINESS (Tab 27 through 28)**

Tab 27 Appointment of individuals to vacant positions on the Historical Museum Advisory Committee.

Tab 28 Appointment of Fletcher Smith to We Care of Lake County, Inc. Board of Directors.

**IX. REPORTS**

**A. County Attorney (Tab 29 through 30)**

Tab 29 Approval and authorization to purchase property from the Lands Available List located at 1533 Johnson Street, Eustis; declare the property surplus; donate the property to the City of Eustis; and execution of documents for the donation.

Tab 30 Approval of a Lease Agreement between Lake County and Doyle Yockers for additional space for the Lake County Sheriff's Department.

**B. County Manager**

**C. Commissioner Hill – District #1**

**D. Commissioner Pool – District #2**

**E. Commissioner Stivender – District #3 (Tab 31)**

Tab 31 Approval and execution of a Proclamation declaring the week of April 17 through 21, 2006 as Occupational Health Nursing Week.

**F. Commissioner Hanson – Chairman and District #4 (Tab 32 and 33)**

Tab 32 Approval and execution of a Resolution supporting the "Permanent Protection for Florida Act of 2006."

Tab 33 Approval and execution of a Proclamation proclaiming the week of April 16 through 22, 2006 as Environmental Education Week in Lake County and April 19, 2006 as "The Watery World of Waterbirds" Day.

**G. Commissioner Cadwell – District #5**

**CITIZEN QUESTION AND COMMENT PERIOD**

At this point in the meeting, the Board of County Commissioners will hear questions, comments and concerns from the citizens of Lake County. Action will not be taken by the Board at this meeting but questions may be answered by staff or issues may be referred for appropriate staff action. If further action is necessary, the item may be placed on the agenda for further review and consideration. NOTE: Zoning or code enforcement matters which may be coming before the Board at a later date should not be discussed until such time as they come before the Board in a public hearing.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

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**Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.**

**Persons with disabilities needing assistance to participate in any of these proceeding should contact the Department of Facilities Development and Management at (352) 343-9760, 48 hours in advance of the scheduled meeting.**

**TENTATIVE AGENDA**

**APRIL 11, 2006**

9:00 A.M. Regular Meeting/Tentative

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**TENTATIVE AGENDA**

**APRIL 18, 2006**

9:00 A.M. Regular Meeting

9:00 A.M. PUBLIC HEARING: Ordinance Amending Section 9-15, Traffic Education Funding  
or as Soon  
Thereafter

9:00 A.M. PRESENTATION: Unveiling of "The Smartest Card" Campaign by the Lake County Library  
or as Soon Services Division, Community Services Department  
Thereafter

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**TENTATIVE AGENDA**

**APRIL 25, 2006**

9:00 A.M. Regular Meeting (Zoning and Road Vacations)

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**TENTATIVE AGENDA**

**MAY 2, 2006**

9:00 A.M. Regular Meeting

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**TENTATIVE AGENDA**

**MAY 9, 2006**

9:00 A.M. Regular Meeting/Tentative

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**TENTATIVE AGENDA**

**MAY 16, 2006**

9:00 A.M. Regular Meeting

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**TENTATIVE AGENDA**

**MAY 19, 2006**

9:00 A.M. Budget Retreat

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**TENTATIVE AGENDA**

**MAY 23, 2006**

9:00 A.M. Regular Meeting (Zoning and Road Vacations)

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**TENTATIVE AGENDA**

**JUNE 6, 2006**

9:00 A.M. Regular Meeting

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