

**BOARD OF COUNTY COMMISSIONERS  
LAKE COUNTY, FLORIDA**

**REGULAR MEETING**

**July 01, 2008**

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**COUNTY COMMISSIONERS**

**Welton G. Cadwell, Chairman**  
**Jennifer Hill, Vice Chairman**  
**Elaine Renick, District #2**  
**Debbie Stivender, District #3**  
**Linda Stewart, District #4**

**Cindy Hall, County Manager**  
**Sanford A. Minkoff, County Attorney**  
**Neil Kelly, Clerk to the Board**

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**DISCLAIMER**

**This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting, however, Commissioners may add items, which are not a part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.**

**In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.**

**The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.**

**ITEMIZED AGENDA**

**July 01, 2008**

9:00 A.M.      Invocation

                  Pledge of Allegiance

**I.      AGENDA UPDATE**

          Discussion regarding proposed revisions to today's Agenda.

**II. MINUTE APPROVAL**

- Tab 1 Approval of the following Minutes:
- May 20, 2008 (Regular Meeting)
  - May 27, 2008 (Regular Meeting)
  - June 3, 2008 (Regular Meeting)

**III. CLERK OF COURT'S CONSENT AGENDA**

Tab 2 Approval of Clerk of Courts' Consent Agenda (Items 1 through 6)

1. List of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.  
  
Recommendation: Acknowledge Receipt
2. Monthly Distribution of Revenue Traffic/Criminal Cases, for the month ending May 31, 2008, in the amount of \$185,884.24. Same period last year: \$188,591.64.  
  
Recommendation: Acknowledge Receipt
3. Proposed Budget for Fiscal Year 2008/2009 for the Greater Lakes Sawgrass Bay Community Development District.  
  
Recommendation: Acknowledge Receipt
4. Proposed budget for the Village Center Community Development District for Fiscal Year 2008/2009, in accordance with Chapter 190.008(2)(b)(c), Florida Statutes.  
  
Recommendation: Acknowledge Receipt
5. Plaza Collina Community Development District Proposed Operations and Maintenance Budget for FY 2008/2009 and Proposed Operations and Management Budget for FY 2007/2008 Pro-rated.  
  
Recommendation: Acknowledge Receipt
6. Central Lake Community Development District's Proposed Budget for Fiscal Year 2009, in accordance with Chapter 190.008(2)(b), Florida Statutes.  
  
Recommendation: Acknowledge Receipt

**IV. COUNTY MANAGER'S CONSENT AGENDA (Tab 3 through Tab 17)**

**Budget**

Tab 3 Approve check requests:

1. Approval of request from the Sheriff for reimbursement for allowable State Law Enforcement Trust Fund expenses incurred according to the Florida Contraband Forfeiture Act. The request exceeds the County Manager's approval limit of \$25,000. Total payment is for \$49,907.88.

2. Approval of request from the Public Safety Department for payment of an invoice from TransMontaigne Product Services, Inc. for fuel charges. The request exceeds the County Manager's approval limit of \$25,000. Total payment is for \$25,641.32.

### **Community Services**

- [Tab 4](#) Approval to submit an electronic application for the Bureau of Justice Assistance, Justice Assistance Grant (JAG) FY 2008, in the amount of \$28,353. Designate Detective Corporal Todd Rowley as the Program Contact person and Fletcher Smith as alternate program contact person designated by the Board to serve as day-to-day contact on program related matters, including completing this application, accepting the grant award, reporting and other activities related to this grant. (This Program Contact person and alternate have the ability to bind Lake County to all terms and conditions related to this grant, including report requirements.) Authorize the Chairman to sign any related documents (as may be required).

### **Conservation And Compliance**

- [Tab 5](#) Release Fine, Property Owner's Name: Sheila L. Brown, Case# 2002060156. Commission District 5.
- [Tab 6](#) Satisfaction & Release of Fine, Property Owner's Name: Jeffery H. Dixon, Case# CEB 44-94. Commission District 5.

### **Procurement**

- [Tab 7](#) It is recommended that Marion Service Roofing & Sheet Metal Company be awarded this ITB in the amount of \$99,900.00 with a 20% Contingency in the amount of \$19,980.00 to be used at the discretion of the Director of Capital Construction & Facilities Development and Management Department.
- [Tab 8](#) It is recommended that the Board (1) declare the items on the attached lists surplus to County needs, (2) authorize the removal of all of the items on the attached lists from the County's official fixed asset inventory system records, and (3) authorize the Procurement Services Director or designee to sign vehicle titles.
- [Tab 9](#) ITB#08-0238 Restroom Addition to the Lake County Ferndale Fire Station is recommended for award to Mark Cook Builders, Inc., in the amount of \$47,684.00.
- [Tab 10](#) It is recommended that the Board approve and execute a contract with Cornerstone Detention Products, Inc. to provide padded cell installation at the Detention Center. The cost of this contract is not to exceed \$37,750.00.
- [Tab 11](#) It is recommended that 1) the Board approves term and supply contract award to Spencer Fabrications, Inc. to provide message center signs for Parks and Trails and 2) authorize the Procurement Services Director to execute the award section of the building document. The initial annual cost of the contract is \$119,600.00.

### **Public Works**

- [Tab 12](#) Requesting permission to accept a contribution from the City of Umatilla and Mr. Paul Bryan to cover the expense of upgrading the fencing at the County property South of the Umatilla airport on CR 44A. Commission District 5.
- [Tab 13](#) Request approval for Chairman and Commissioners to declare and sign proclamation designating July as Recreation and Parks Month.
- [Tab 14](#) Request to advertise for bids for the CR-44A Intersection with #5876 Estes Road Project No. 2008-08 at an estimated cost of \$677,000.00 from Road Impact Fees Benefit District 2 Fund. Commission District 4.

[Tab 15](#) Request authorization to execute change order #2 to #6068 CR-439/SR-44 Intersection, #7483 CR-44/Hicks Ditch Road Intersection and #5562 Orange Avenue/#5876 Estes Road Intersection Project No. 2008-03, Bid No. 08-0008, to Professional Dirt Services, Inc., in the amount of \$7,348.32. Commission Districts 4 and 5.

[Tab 16](#) Approve Amendment #1 to the agreement between Lake County and HNTB Corporation for additional engineering design services to separate the Hartwood Marsh Road project into two phases (Phase I and Phase II). The amount for the additional engineering services is \$94,800.02. Also included in the proposed amendment is an optional design for the sound barrier wall in Phase I. The fee amount for this service is \$27,670.62. Commission District 2.

[Tab 17](#) Approve and execute an agreement with Clifford A. and Patricia Twetan, for right of way, and authorization for Chairman of the Board of County Commissioners to sign any and all documents necessary for closing in conjunction with the CR 48 Sidewalk Project. Commissioner District 1.

**V. COUNTY ATTORNEY'S CONSENT AGENDA**

[Tab 18](#) Approval of renewal of lease agreement between Lake County and St. Clairsville Medical Group for Health Department space.

**VI. AWARDS**

**EMPLOYEE AWARDS**

**FIVE YEARS**

Sandra Kintzler, Welcome Center Worker  
Tourism & Business Relations

Katherine Spurgeon, Regional Branch Manager  
Community Services/Library Services/Cagan Crossings Library

Allison Thall, Citizen Support Services Director  
Community Services/Citizen Support Services

**FIFTEEN YEARS**

Jodine Hanson, Commissioners Aide  
County Manager/BCC Administrative Support

**THIRTY YEARS**

Andrew Duncan, Mosquito Control Inspector  
Environmental Utilities/Mosquito & Aquatic Plant Management

**VII. PRESENTATIONS**

[Tab 19](#) Presentation by Mr. Greg Eller regarding the Lady Lake Golf Cart Trail.

[Tab 20](#) Presentation by Wayne Saunders, City Manager, City of Clermont, regarding fire services.

**VIII. COUNTY MANAGER'S DEPARTMENTAL BUSINESS**

## **Conservation And Compliance**

- [Tab 21](#) Request Board direction related to SJRWMD proposed irrigation rule in preparation for rule-making workshop to be held July 3, 2008.

## **Economic Growth And Redevelopment**

- [Tab 22](#) Approval of a Jobs Growth Investment (JGI) Trust Fund award to Lakeside Electrical Contractors, LLC, in the amount of \$28,000.00 for the creation of 14 qualifying positions paying at least 115% of the Average Annual Wage for Lake County or at least \$17.54 per hour for Incentive Category II - Service/Distribution Companies at \$2,000.00 per job created. Commission District 1.

## **Environmental Utilities**

- [Tab 23](#) Approve the Initial Assessment Resolution for Collection, Management, and Disposal of Solid Waste and Recovered Materials for FY08/09, including a proposed maximum residential assessment of \$184 and establish a Public Hearing Date of September 9, 2008.

## **Procurement**

- [Tab 24](#) Approval of Interlocal Agreement with Polk County for Procurement Card (PCard) Services with authorization for County Manager to execute associated documentation, and notification of potential use of PCard as an alternate payment process.

## **Public Works**

- [Tab 25](#) Approval of the Lake Idamere Park Conceptual Master Plan to include a Miracle Ballfield and a traditional softball field. Approval to pursue a grant to help in the funding of these ballfields. Approval for staff to accept donations raised by private organizations to help fund the design and construction of the Miracle Ballfield. Commission District 3.

# **IX. PUBLIC HEARINGS**

## **PUBLIC HEARING - 9:00 A.M. or As Soon Thereafter**

- [Tab 26](#) Approval of Ordinance amending Section 14.17.07, LDR's, to remove a requirement that a property owner is notified of the Special Master process with every development order issued, or enforcement action commenced.
- [Tab 27](#) Approval of Certificate of Public Convenience and Necessity for Lake Sumter EMS.
- [Tab 28](#) Approval of proposed ordinance changing Section 10.01.00 of the Land Development Regulations limiting the size of accessory structures in relation to the size of the principal structure and to allow agriculture structures in certain zoning district prior to a residence.

# **X. REPORTS**

- A. **County Attorney**
- B. **County Manager**
- C. **Commissioner Hill - Vice Chairman and District #1**

D. Commissioner Renick - District #2

E. Commissioner Stivender - District #3

[Tab 29](#) Resolution designating Dr. Diane Kamp as Official Lake County Historian.

F. Commissioner Stewart - District #4

G. Commissioner Cadwell - Chairman and District #5

### CITIZEN QUESTION AND COMMENT PERIOD

**At this point in the meeting, the Board of County Commissioners will hear questions, comments, and concerns from the citizens of Lake County. Action will not be taken by the Board at this meeting but questions may be answered by staff or issues may be referred for appropriate staff action. If further action is necessary, the item may be placed on the agenda for further review and consideration. NOTE: Zoning or code enforcement matters which may be coming before the Board at a later date should not be discussed until such time as they come before the Board in a public hearing.**

**The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.**

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**Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.**

**Persons with disabilities needing assistance to participate in any of these proceeding should contact the Department of Facilities Development and Management at (352) 343-9760, 48 hours in advance of the scheduled meeting.**