

1 (2) Designated non-public forum. Government property that is not by tradition or
2 designation a forum for public communication.

3 (b) Designated non-public forum areas.

4 (1) The interior of the Lake County Judicial Center Courthouse located at 550 West Main
5 Street, Tavares, Florida is a designated non-public forum. Except as otherwise provided, the
6 Judicial Center Courthouse shall be open to the general public during the normal working hours
7 of 8:30 a.m. to 5:00 p.m. Monday through Friday. Admission during periods when the Judicial
8 Center Courthouse is closed will be limited as herein provided. The following rules shall govern
9 the interior of the Judicial Center Courthouse:

10 (i1) ~~The public, including employees and vendors, shall enter, and in non-~~
11 ~~emergency situations, exit the building through the east-south entranceway Main Street entrance.~~
12 ~~However, employees should ordinarily may also enter through the north entranceway of the~~
13 ~~building employee entrance located in the non-public area on the Alfred Street side of the~~
14 ~~building; however employees may also enter through the south entranceway Main Street~~
15 ~~entrance. and vendors may make arrangements with the bailiffs to enter through the loading~~
16 ~~dock area on the west side of the building.~~

17 (ii2) Employees are permitted after-hours access to the ~~Judicial Center~~
18 ~~Courthouse through the north entranceway on the Alfred Street side of the building using their~~
19 ~~electronic key via the electronic keypad. A data log shall be maintained by the bailiffs' office~~
20 ~~indicating usage of this entrance after hourse keypad. After-hours access is limited to business~~
21 ~~purposes only.~~

22 (iii3) All visitors and employees to the ~~Judicial Center Courthouse~~ shall be
23 appropriately dressed, including but not limited to, shirts and shoes.

24 (iv4) All packages and mail being brought into the ~~Judicial Center Courthouse~~,
25 regardless of which entranceway is used, shall be subject to inspection and x-ray screening. The
26 addressee of any questionable package or mailing shall be required to report to the ~~east-south~~
27 ~~entranceway~~ bailiff station to either remove the package or mailing from the building, or to
28 attend its opening and inspection.

29 (v5) No food or drink shall be permitted in the public areas of the interior of
30 the building. However, this limitation does not apply to individual employee work space or
31 offices or to areas designated to allow food or drink.

32 (vi6) The building shall be pre-keyed by departmental design and the chief
33 bailiff shall distribute keys according to those designations, and shall maintain all spare keys in a
34 secure location. The chief bailiff shall maintain any and all "grand master" keys for the building.

35 (vii7) The administrative judge may enact further rules or regulations through
36 issuance of administrative orders in accordance with Florida Rule of Judicial Administration
37 2.050.

1 (2) The area to the north of the Courthouse located at 550 West Main Street, Tavares,
2 Florida is a designated non-public forum. This area includes the entire area west of the east
3 entrance gate, south of the north entrance gate and the Lake County Emergency Operations and
4 Communications Center and east of the fencing located on the west property line. This area
5 includes secure parking, open parking, sidewalks, limited park area, and the employee entrance
6 to the Courthouse. The following rules shall govern this area:

7 (i) This area shall not be accessible to the general public.

8 (ii) Parking in this area, whether in the secure parking area or the open
9 parking area, shall require approval of the administrative judge or the Sheriff. Vehicles that are
10 parked in this area are subject to being towed away, and the parking lot shall be signed in
11 accordance with Florida Statutes on towing of vehicles.

12 (iii) Employees, other than those who are authorized to park in this area, shall
13 enter this area through the locked gate utilizing their electronic key. This area shall only be
14 utilized by employees going to or returning from work, during lunch hours and breaks, and to
15 enter the Courthouse after hours for business purposes.

16 (iv) Employees of and visitors to the Lake County Emergency Operations and
17 Communications Center shall access outside of the gated area through the front door or
18 employee entrance door to the Center, unless the administrative judge or Sheriff has authorized
19 parking in this area.

20 (v) The administrative judge is authorized to allow use of this area for
21 employee or other court related events. The administrative judge may enact further rules or
22 regulations through issuance of administrative orders in accordance with Florida Rule of Judicial
23 Administration 2.050.

24 ~~(c) Designated public forum areas. Areas located outside the Judicial Center Courthouse and~~
25 ~~the designated non-public forum to the north of the Courthouse, including but not limited to,~~
26 ~~sidewalks and grassy areas, shall be designated public forums. The administrative judge may~~
27 ~~enact rules or regulations governing activities in the designated public forum areas through~~
28 ~~issuance of administrative orders in accordance with Florida Rule of Judicial Administration~~
29 ~~2.050. Any person or entity desiring to use the public forum area shall deliver a written request~~
30 ~~to the chief bailiff no later than three (3) working days prior to the anticipated date of use, to~~
31 ~~allow for coordination of activities. Lesser notice will be accepted only if time is adequate for~~
32 ~~review and coordination requirements. All such requests shall:~~

33 ~~(1) Identify the person or entity desiring to use the public forum; and~~

34 ~~(2) Describe the particular area of the public forum desired to be used and the use intended to~~
35 ~~be made of such area; and~~

36 ~~(3) Identify the respective dates and times which such use is planned to commence and~~
37 ~~terminate.~~

Ordinance 2013-65; Judicial Center

1 ~~Authorization, when granted, shall be granted on a first come, first serve basis. This subsection~~
2 ~~guarantees the opportunity for freedom of expression consistent with the first and fourteenth~~
3 ~~amendments of the United States Constitution in the public forum areas. However, all persons~~
4 ~~engaged in peacefully exercising their freedom of expression within such areas are requested to~~
5 ~~comply with this subsection.~~

6 **Section 3. Severability.** If any section, sentence, clause, or phrase of the Ordinance
7 is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding
8 shall in no way affect the validity of the remaining portion of this Ordinance.

9 **Section 4. Effective.** This Ordinance shall become effective upon filing with the
10 Secretary of the State.

11 **Section 5. Filing with the Department of State.** The clerk shall be and is
12 hereby directed forthwith to send a certified copy of this Ordinance to the Secretary of State for
13 the State of Florida.

14 Enacted this 19th day of November, 2013.

15 Filed with the Secretary of State November 26, 2013.

16
17
18 ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF LAKE COUNTY, FLORIDA

19
20
21 
22 _____
23 Neil Kelly, Clerk of the
24 Board of County Commissioners
25 of Lake County, Florida

26
27 
28 _____
29 Jimmy Conner, Vice Chairman

30 This 20 day of Nov, 2013.

31 Approved as to form and legality:

32 

Sanford A. Minkoff
County Attorney



FLORIDA DEPARTMENT *of* STATE

RICK SCOTT
Governor

KEN DETZNER
Secretary of State

November 26, 2013

Honorable Neil Kelly
Clerk of the Circuit Court
Lake County
550 West Main Street
P. O. Box 7800
Tavares, Florida 32778-7800

Attention: Courtney T. Vincent, Senior Secretary

Dear Mr. Kelly:

Pursuant to the provisions of Section 125.66, Florida Statutes, this will acknowledge of your electronic copy of Lake County Ordinance No. 2013-65, which was filed in this office on November 26, 2013.

Sincerely,

Liz Cloud
Program Administrator

LC/elr

Enclosure