

M E M O R A N D U M

GROWTH MANAGEMENT DEPARTMENT

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To: Property Owners and Development Consultants

From: Grant Wenrick, Landscape Architect
Division of Planning and Community Design

Date: February 28, 2007

Subject: Site Plan submittal now requires separate landscape & irrigation submittal

The Division of Planning and Community Design announces a change in the procedures regarding the submittal of landscape and irrigation plans. These changes are as follows:

- Landscape and irrigation plans that are submitted concurrently with a commercial site plan should be a separate submittal and not included as part of a stapled or otherwise bound set of site plan related documents and plans. Please submit 7 sets of these plans with your commercial site plan submittal. The landscape plan should depict the proposed finish site grading at a legible scale and be “screened back” on the proposed landscape plan. If the grading cannot be shown on the landscape plan, then an additional proposed site grading plan(s) sheet at the same scale and covering the same area as the proposed landscape area should be included with the landscape plan submittal.
- The same procedure for commercial site landscape plans should be used for landscape/irrigation plan submittals associated with subdivision plats. Again, please separate the landscape/irrigation plans from the construction plan package that is submitted to Lake County Public Works.
- When requesting installed landscape inspections, please contact the ‘AIRS Inspection Line’ at (352) 343 – 9634. Please have your permit number, valid number and inspection type code when calling. Jim Wills with the Code Enforcement Division of Growth Management is the Commercial Site Inspector and has the primary responsibility for installed landscape inspections. Contractors should call Mr. Wills with inspection questions (352-343-9639). Grant Wenrick, Landscape Architect with the Planning and Community Design Division of Growth Management (352-343-9739 Ext 5832), will be responsible for landscape and irrigation plan reviews and approvals.