



Department of Growth Management
Building Division

Commercial Sign Off for Final Certificate of Occupancy

When constructing a commercial building in Lake County, there are other departmental approvals that need to be obtained prior to the issuance of a Certificate of Occupancy.

If your project is located within the city limit of Clermont, in addition to the standard building inspections, you will need the following approvals prior to a Certificate of Occupancy:

- **Fire** – schedule over the automated system at (352) 343-9634. See the attached form for the inspection request codes. For further information, contact Al Sikes at (352) 343-9653 x 5799.
- **City Approval** – schedule with the City of Clermont. (352) 394-4081.

If your project is located within the County jurisdiction, in addition to the standard building inspections, you will need the following approvals prior to final c/o:

- **Public Works** – schedule over the automated system at (352) 343-9634. Please see the attached form for the inspection request codes. For further information contact Dominic Zawilski at (352) 253-4935 (North Lake County) or Ron Rudolph (352) 253-4903 (South Lake County).
- **Landscaping** – schedule over the automated system at (352) 343-9634. Please see the attached form for the inspection request codes. For further information contact Rick Hartenstein at (352) 343-9739 ext. 5400.
- **Fire**- schedule over the automated system at (352) 343-9634. See the attached form for the inspection request codes. For further information, contact Al Sikes at (352) 343-9653 ext. 5799.
- **Environmental Health** – schedule with the Environmental Health Department at (352) 253-6130.

**All departments must send their results to Building Services by email or fax at
(352) 343-9661.**