



## TEMPORARY CONSTRUCTION TRAILER FIELD OFFICE CLEARANCE

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To assist staff, please submit the following for a construction trailer field office clearance:

- ✓ Name and Project Number of approved site
- ✓ Property Record Card
- ✓ Plot Plan that identifies the location of the construction field office (2 sets)

Date: \_\_\_\_\_ Alt Key: \_\_\_\_\_ Address Screen No. \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Number: \_\_\_\_\_ Application Request Number: \_\_\_\_\_

Commercial Site Plan Approval Date: \_\_\_\_\_

Preliminary Plat – DRS Approval Date: \_\_\_\_\_

Job Address: \_\_\_\_\_

(address must be confirmed by 911/Public Safety)

Electrical Contractor: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

Please check one of the following:

Temporary Septic Tank       Connect to Sewer

Power Company: \_\_\_\_\_

Description of Trailer: \_\_\_\_\_

Minimum Setbacks: 50 feet from Right of Way/10 feet from property line.

Note: A permit is not required for the temporary placement of a construction field office trailer. This information form is for the purpose of obtaining the required electrical permit. Bring this completed form with you when applying.

Approved by \_\_\_\_\_ Date: \_\_\_\_\_