



**AVERAGE SETBACK OR REAR SETBACK APPLICATION  
SECTIONS 3.02.05D & 6.02.02**

File:	AS #
Front	_____
Rear	_____

Date: \_\_\_\_\_

**Owner(s)Name:** \_\_\_\_\_ Phone # \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_ Phone # \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Legal Description:** (Attach a copy of the Recorded Deed and Property Record Card)  
Alternate Key # \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

**Detailed Directions:** \_\_\_\_\_

**Required front setback:** \_\_\_\_\_ **Requested front setback:** \_\_\_\_\_  
**Required rear setback:** \_\_\_\_\_ **Requested rear setback:** \_\_\_\_\_

- Application Fee \$ 75.00
- Master Park Plan Average Setback \$250 per park (+\$5 per lot over 25 lots)
- You may pay with a debit or credit card, however, an additional fee equal to 1% of the transaction total will be added for the convenience of using a debit or credit card.

**Please attach:**

- Plot plan showing proposed development
- Copy of Lake County Zoning Map with your parcel outlined (a copy can be obtained at our office)
- Property record card and/or recorded warranty deed
- Copy of road map
- Average Setback Determination Form OR original documentation from adjacent property owners granting County staff permission to enter property to perform the average setback determination.

Staff will verify the dimensions provided by the applicant as shown on the submitted plot plan.

Once the average front setback is verified, the applicant may apply for a building permit at the average front setback line.

Should the applicant desire to be located closer than the average setback, a variance application would be required to be submitted and approved by the Board of Adjustments.

**To be Completed by Staff Only**

**Address Measured:**

**Results:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Field Verification**

Staff conducting verification: \_\_\_\_\_ Date: \_\_\_\_\_  
Verified average front setback: \_\_\_\_\_ Verified average rear setback: \_\_\_\_\_



**SIGNATURE PAGE**

Dear Property Owner,

This letter is a request for permission for a Lake County Growth Management employee to enter your property to perform an average rear/front setback for your neighbor. This person's property is located at:

(Address or legal description of property for which average setback is requested.)

By requesting an average setback, your neighbor will be able to place their residence/structure in a manner consistent with similar structures in the neighborhood.

If you have any questions or concerns, please contact the Customer Services Division at 352-343-9641. Fax: 352-343-9767

***I hereby allow Lake County to enter my property for the purpose of determining an average setback.***

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Address

I hereby certify that the above property owners did sign and give their consent for a Lake County employee to enter their property for the sole purpose of determining an average setback.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

_____	Code
_____	Mail
_____	Map
_____	Comp.
_____	GIS