Sales Surtax Oversight Advisory Committee
March 23, 2015

Committee Members Present: **Members Absent:**

William Smith
Barbara Lehman
Keith Mullins
Robbie Ross
Rachel Holtzclaw
Scott Smith
Bea Meeks
Mike Rankin

Also Present:

Wendy Taylor, County Manager's Office
Sandy Minkoff, County Attorney
David Heath, County Manager
Todd Thornton – Budget Office
Cindy McLaughlin – Inspector General's Office
Gwen Walker – City of Groveland
Brandy McDaniel – City of Leesburg

The meeting was called to order at 9:00 a.m. in Lake County Board Chambers in the County Administration Building, Tavares, Florida, by Keith Mullins.

It was announced that this meeting was properly advertised and that a quorum was present to conduct business.

All reports were submitted in the original packages so there were no handouts.

Each entity's reports were reviewed by the committee. The following entities were asked to provide more information:

- **Astatula –** Committee asked for clarification on the Generator Lease, Public Safety and Cemetery. They also asked for the date to be changed on line 4, the percent to be recalculated and a signature at the bottom. **The generator is to run the town's fire suppression in an emergency. This amount is the last of the payments on the capital purchase; the Public Safety lease is a lease payment on police vehicles and they purchased a new electric service for the maintenance building at the cemetery. Submitted a revised report.**
- **Clermont.-** Committee asked for clarification on the Patented Lock System, stated the debt service was off by $1,000 on the second page and missing a signature at the bottom. **Patented lock system Medeco X4 was installed at various parks and city facilities. It is a patented key control system that makes it virtually impossible for someone to get a copy of your keys without permission. Submitted revised report.**
- **Eustis –** Committee asked for clarification on the City Hall Elevator, Radio Tower Removal and Orange Avenue Sidewalk Engineering. In addition the percent column needed to be recalculated and the debt service needed to be carried over to page two. **The City Hall Elevator was an additional cost to a project, however it was expensed, the Radio Tower was expensed and the Orange Avenue Sidewalk is CIP and is capital. Submitted a revised report.**
- **Fruitland Park –** Committee requested percent column to be recalculated. **City submitted a revised report.**

- **Groveland -** Committee asked for clarification on Phase I Silver Eagle Reclaimed. They also asked for the date to be changed on line 4 and the percent to be recalculated. **Gwen Walker was in attendance and explained this is a reclaimed water project for several developments and that it is piping infrastructure from the plant to the development. Submitted revised report.**
- **Howey in the Hills –** Committee asked for clarification on Install of New Phone Lines in Town Hall, Lease on lawn mower and Lease on light poles. In addition the percent column needed to be recalculated. **The town installed new phone and internet lines in Town Hall and Records Storage Facility; lawn mower is the last of a 2 year lease and it is the second year of a 5 - year lease to purchase six light poles, globes and fixtures for outside the library. Submitted revised report.**
- **Lady Lake – No changes**
- **Leesburg** - Committee asked for percent column to be recalculated. **City submitted revised report.**
- **Mascotte –** Committee asked for clarification on the Network Enhancements City Wide and Leverage on the CDBG grant. **Netword Enhancements deal with upgrades to phone and internet system city wide. Leverage on the grant is the City's portion in regards to sewer line force main project down Highway 50 that allows them to connect with Groveland. Submitted revised report.**
- **Minneola –** Committee asked for the percent column to be recalculated. **City submitted revised report.**
- **Montverde -** Committee asked for clarification on the road repairs. **Road repairs were partial repair, partial resurfacing as there were areas in town where the roads had some bigger deterioration such as potholes.**
- **Mount Dora** – Committee asked for clarification on the Facility Upgrades. **Facility Upgrades are as follows: A/C and Heating at City Hall - $6,470, Generator at City Hall - $7,077 and Security Upgrade at City Hall - $5,930.**
- **Tavares** - Committee asked for the date to be changed on line 4 and the percent column to be recalculated. **Submitted revised report.**
- **Umatilla** – Committee asked for clarification on the Fire Station Ice Machine, Police Department ID Maker and the City Hall Parking lot. In addition they asked for the percent column to be recalculated. **Fire Station Ice Machine replaced the 20 - year old machine. Police ID Maker is a complete kit to include training. City Hall Parking lot is the first engineering invoice of an approximate $200,000 concrete parking lot, half funded by CRA. City submitted a revised report.**
- **School Board** – Committee asked for clarification on the Eustis Heights Remodel and the Capital Equipment. **A new building was built at Eustis Heights Elementary and they are renovating others. Also demolishing Castaldi ones on the campus. See attached page for information regarding Capital Equipment. Submitted revised report.**
- **Lake County** – Committee asked for clarification on the Parks and Recreation Funding and the South Lake Regional Park. In addition they requested the percent column be recalculated. **Todd Thornton was present and explained the money for Parks is a transfer done each year and the South Lake Park item indicates the closing cost for the land purchase. Board submitted revised report.**

There was no one present to speak during citizen input.

The date to revisit the revised reports was set for March 30, 2015 at, 9:00 a.m. The date for the Joint meeting was scheduled for April 7, 2015 at 9:00 a.m. and the next meeting of the Sales Surtax Committee was set for September 14, 2015, 9:00 a.m. The meeting was adjourned at 9:30 a.m.

Respectfully submitted,
Wendy Taylor

LAKE COUNTY SCHOOL BOARD
EXPENDITURES FROM GENERAL FUND
REIMBURSED FROM SALES TAX REVENUE
FOR THE PERIOD 10/1/2013 TO 9/30/2014

FundTFunc Obj Fac Proj Subpr Prog	Obj	
1000E---- 6220 ---- ----- ----- -----	NON-CAPITALIZED AV	6,599.23
1000E---- 6410 ---- ----- ----- -----	CAPITALIZED EQUIPMENT	202,100.86
1000E---- 6430 ---- ----- ----- -----	CAPITALIZED COMPUTER HARDWARE	241,186.76
1000E---- 6440 ---- ----- ----- -----	NON-CAPITALIZED COMPUTER HARDW	585,537.72
1000E---- 6710 ---- ----- ----- -----	CAPITALIZED IMP NOT BLDGS	21,696.68
1000E---- 6810 ---- ----- ----- -----	CAPITALIZED REMODEL/RENOVATION	40,855.46
1000E---- 6910 ---- ----- ----- -----	CAPITALIZED SOFTWARE	16,050.00
1000E---- 6920 ---- ----- ----- -----	NON-CAPITALIZED SOFTWARE	44,083.07
1000E---- 6930 ---- ----- ----- -----	NONCAP SOFTWARE APP	2,500.00
		1,160,609.78

Though we expended $1,160,609.78 in eligible charges, only $1,000,000 was used to cover these costs.