

**Sales Surtax Oversight Advisory Committee
September 12, 2016**

Committee Members Present:

**Rachel Holtzclaw
Bea Meeks
Keith Mullins
Scott Smith
Bill Smith
Michael Rankin**

Also Present:

**Wendy Taylor, County Manager's Office
Todd Thornton, Budget Office
Diana Johnson, County Attorney's Office
Steve Koontz, Budget Office
Erikk Ross, IT
Kristy Mulane – Clerk's Office
Pam Winegardner– City of Lady Lake
Colleen Scott – City of Eustis
Mike Sheppard – City of Mt. Dora
Brandy McDaniel – City of Leesburg
Stephanie Kernan - Town of Montverde
Carol Rogers – City of Umatilla
Brian Mason – City of Umatilla
Jeannine Michaud – City of Fruitland Park
David Donofrio – City of Minneola
Lori Houghton – City of Tavares**

The meeting was called to order at 9:00 a.m. in the Lake County Board Chambers in the County Administration Building, Tavares, Florida, by Keith Mullins, Chairman.

It was announced that this meeting was properly advertised and that a quorum was present to conduct business.

Introductions were made by both the committee and representatives from the city and staff.

The committee commented on the convenience of the new forms.

A question arose as to the interest requirement. The County Attorney explained that it was required and quoted Florida Statute Chapter 212.055(2d). It was also suggested that each entity provide the year debt was incurred when submitting future reports.

The committee reviewed the submitted information and asked for additional information as follows:

Eustis – it was asked if they would submit a new report amending the negative amount in the Reserve column.

Howey in the Hills – the committee asked for the number of Police Department vehicles.

Lake County Board of County Commissioners – the committee asked for more information regarding the Sheriff's vehicles and equipment.

Leesburg – the committee requested more information regarding the Leesburg HS median and landscaping project.

Mascotte – the committee requested more information on the Police Department renovations.

Minneola – the committee requested information on the State Revolving Fund.

Mt. Dora – the committee asked to have a new report submitted amending the negative number in the Reserve column. .

Tavares – the committee asked for the date of the Public Safety Complex debt service.

Umatilla – the committee requested more detail on the Debt Service and Police Vehicles.

The consensus of the committee was to have responses from the above cities sent to them electronically in lieu of an additional meeting.

The chairman announced the Joint Public meeting scheduled for Tuesday, October 11th at 9:00 a.m.

The meeting was adjourned at 9:40 a.m.

Respectfully submitted,

Wendy Taylor
Executive Office Manager, County Manager's Office