

## **Invitation to Bid**

Sealed bids will be received by the Office of Procurement Services, on behalf of the Lake County Board of County Commissioners, until 10:00 a.m. on March 17, 2011 for the furnishing of all services, labor, materials and equipment for the construction of the following project: #6860B Washington Avenue Area Stormwater Retrofit Project No. 2011-04, Bid No. 11-0016.

The purpose of this stormwater retrofit project is to improve drainage in the Washington Avenue area between Eustis and Umatilla by reducing sedimentation from dirt road erosion, and reducing nuisance flooding. The County desires to improve the conveyance of Eustis Park subdivision runoff along Oak Drive by constructing a new storm sewer system along the East side of Oak Drive. This would drain separately to the outfall ditch than the proposed swale associated with the Oak Drive road paving. To accommodate these improvements, the County also desires to improve the outfall ditch South of Oak Drive to provide better conveyance of the runoff from Oak Drive and the new storm sewer system. Because of the more efficient proposed drainage system, ditch blocks are proposed in the outfall ditch for attenuation and water quality enhancement. Also included with this project is the paving of Oak Drive to reduce sediment loading downstream.

Plans, specifications and bid forms may be obtained from the Department of Public Works, 437 Ardice Avenue, Eustis, Florida. Mail requests should be addressed to the Department of Public Works, Map Sales Office, 437 Ardice Avenue, Eustis, Florida 32726. A charge of \$50.00 will be made for each set. Please note that postage will be charged for all plans and specifications sent by mail. NO REFUND WILL BE MADE FOR ANY OF THE ABOVE SETS.

Bids shall be enclosed in a sealed envelope clearly marked "SEALED BID FOR PROCUREMENT SERVICES: #6860B Washington Avenue Area Stormwater Retrofit Project No. 2011-04, Bid No. 11-0016" and mailed or hand carried to Lake County Board of County Commissioners, c/o Procurement Services, 315 West Main Street, P.O. Box 7800, Tavares, Florida 32778. The bidder shall place on the outside of the proposal envelope the name of the firm submitting the proposal.

All bids shall be received no later than the date and time specified above, at which time they will be publicly opened and read aloud in the Office of Procurement Services, Fourth Floor, Administration Building, Room 441, 315 West Main Street, Tavares, Florida.

Bids may be withdrawn prior to the date of opening, but no bids may be withdrawn for a period of sixty (60) days after the date of opening of bids.

The Board of County Commissioners reserves the right to reject any or all bids, to waive formalities, and to award the contract in the best interest of Lake County, Florida.

All bids must be accompanied by a Bid Guarantee acceptable to the County Attorney, which shall be one of the following; bid bond or letter of credit, in the sum of five percent (5%) of the base bid and made payable to Lake County. Said bid bond or letter of credit shall be a guarantee that should the bid be accepted, the bidder will, within ten (10) days after written notice of the award of the contract, enter into a contract with Lake County for the services proposed to be performed and will at that time furnish an acceptable contract surety. Cash, company or personal checks will not be accepted.

A non-mandatory pre-bid conference will be held on February 24, 2011 at 9:00 a.m. in the Department of Public Works' conference room, located at 437 Ardice Avenue, Eustis, FL 32726.

**The bidding document will be available for purchase on February 10, 2011 at the Department of Public Works. Bidders are encouraged to purchase and review the plans, specifications, and bid forms prior to the non-mandatory pre-bid conference so that questions may be presented at that time.**