



LAKE COUNTY

FLORIDA

OFFICE OF PROCUREMENT SERVICES
315 WEST MAIN STREET, SUITE 416
PO BOX 7800
TAVARES FL 32778-7800

PHONE: (352) 343-9839
FAX: 352) 343-9473

www.lakegovernment.com

ADDENDUM NO. 1

Date of Addendum: April 18, 2011
Request For Proposals (RFP) No. 12-0217

FIRE PROTECTION SYSTEM SUPPORT FOR COUNTY BUILDINGS

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with the initial bid or proposal response, or by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid or proposal from being considered for award.

This addendum ___ does X does not change the date for receipt of bids or proposals.

The purpose of this addendum is to provide a summary of discussions, questions, and responses associated with the pre-proposal conference to all potential responding vendors. Information that either further clarifies or amends the terms and conditions stated in the RFP are noted in ***bold italic type***. No changes other than the information so noted in this addendum constitute a change to the RFP.

GENERAL DISCUSSION:

The pre-proposal meeting commenced at 10:00 AM as scheduled within the County Administration Building. Sign-in sheets were passed out with comment that this was a recommended rather than a mandatory meeting. The contents of the Request for Proposals (RFP) were summarized with specific notice provided in regards to the following matters:

- That a single award would be made based on the evaluation criteria stated in the RFP. Specific attention was focused on the criteria regarding the degree to which the proposer evidences use of Lake County personnel and/or subcontractors. It was several times confirmed that although price is to be an important factor, award would be made on a best value basis as allowed by the RFP process.
- That the awarded vendor would accept full responsibility ("ownership") for successful operation of all componentry related to the function after completion of testing to determine baseline performance.
- That evidence of insurability to the stated levels was to be provided with the initial response.

- The addition and deletion of facilities provisions of the solicitation were emphasized.
- Vendors were advised to note and comply with the proposal content directions stated in provision 1.11 of the RFP with specific attention to be paid to the need for response by the stated due date and time.
- The requirement to comply with the local office requirement stated in provision 1.16 of the RFP. It was confirmed that this office did not have to be operational prior to performance but that review of the facility might occur during evaluation.
- Specific direction for completion of the pricing tables was provided.

QUESTIONS AND RESPONSES:

Question 1: A vendor requested detail regarding the requirement stated on page 9, section 1.11.1, tab E.

Response 1: It was confirmed that this requirement could be addressed by providing basic staffing, hourly rate, and time expenditure information.

Question 2: One vendor requested clarification on the timing of vehicle fire extinguisher inspections

Response 2: It was confirmed that all vehicle fire extinguishers (an estimated quantity of 1500 ea) were to be tested in the first 30 day period of the contract with the vendor then being fully responsible for successful operation of the equipment. All other items in the optional pricing tables are to be performed on an as-required basis.

Question 3: Are test reports available for all extinguishers?

Response 3: Yes. These records can be made available to the awarded vendor. Drawings/footprints of locations where work is to be performed will also be made available to the selected vendor.

Question 4: Regarding acceptance of operational responsibility, would the selected vendor be responsible for all costs associated with replacement of a fire pump?

Response 4: yes, except for replacement directly caused by a third party (vandalism or misuse) or nature (force majeure).

Question 5: Is the vendor responsible to perform 5 year obstruction tests?

*Response 5: The vendor is responsible to perform such tests. The County will provide a copy of previous tests to the awarded vendor to confirm timing and results of previous testing. **The County indicated a need for a specific option price for this testing (see revised solicitation page 45 attached to this addendum).***

Question 6: Several vendors indicated that the initial testing costs would all have to be covered in the first year of operation given the current term structure, and would the County consider a longer initial term to support reduced costing and a better framework to incent better overall service?

Response 6: The term structure of the awarded contract is hereby changed from a one year initial term with four one year term options, to a three year initial term with two option periods of one year duration each. Provisions 1.5 and 1.6 of the solicitation are hereby changed accordingly.

Question 7: What is the oldest system currently fielded?

Response 7: The system in the jail was initially installed in 1990 with the Courthouse system being the next oldest.

Question 8: Do the VRP heads also have to be tested in the initial 30 day testing period?

Response 8: Yes

Question 9: Will the County have sufficient staff to support the administrative effort required by the County to support the 30 day testing period?

Response 9: Yes

Note: The header pages should be read to reflect RFP 12-0217.

Firm Name: _____ Date: _____

Signature: _____ Title: _____

Typed/Printed Name: _____

SECTION 5 – ATTACHMENTS

RFP No: 12-0217

during business hours	10	\$ _____	/ hour	\$ _____
Helper Services (beyond monthly contract) during business hours.	10	\$ _____	/ hour	\$ _____
Technician Services (beyond monthly contract) after regular business hours.	10	\$ _____	/ hour	\$ _____
Helper Services (beyond monthly contract) after regular business hours.	10	\$ _____	/ hour	\$ _____
Additional work materials to be supplied as required by the work and as approved by the authorized County representative at cost plus: _____% mark-up				
Perform five (5) year obstruction for valve operations	10	\$ _____	/ each	\$ _____

Note: This sheet constitutes replacement page 45 pursuant to addendum 1 to Request for Proposal 12-0217.