



LAKE COUNTY

FLORIDA

OFFICE OF PROCUREMENT SERVICES
315 WEST MAIN STREET, SUITE 441
PO BOX 7800
TAVARES FL 32778-7800

PHONE: (352) 343-9839
FAX: 352) 343-9473

ADDENDUM NO. ONE

Date: June 26, 2013

RFP No. 13-0608

RFP Title: SCALE CALIBRATION, PREVENTATIVE MAINTENANCE AND REPAIR SERVICES

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with the initial proposal response, or by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the proposal from being considered for award.

This addendum is being issued to amend the solicitation as noted and to address written questions received to date.

Amendment to RFP Document:

Section 1.32, "Service Facilities Shall be Provided in Central Florida by the Vendor," on page 16 of the original RFP document is being deleted in its entirety by way of this Addendum. It is not necessary that vendors maintain a service facility in Central Florida to submit a proposal for this solicitation, and the awarded vendor will not be required to maintain a service facility in Central Florida, provided that vendors demonstrate the capability to provide the required services in their proposal.

Written Questions Received to Date:

Question: Can we submit a proposal without a site visit? We examined this work last time it came out for bid and are familiar with it. If a site visit is mandatory, where is the "proof of site visit form" referenced in section 4, page 23, #2?

Answer: No, firms may not submit a proposal without a site visit. The site visit is mandatory and required to submit a proposal for this contract. The proof of site visit form is included with this Addendum as Attachment A.

Question: We are located in Tampa. This is not one of the allowed counties. We have 14 service vehicles and regularly service your area and far beyond. We are much closer than many areas in Orange County. Will our proposal be considered?

Answer: See "Amendment to RFP Document" section above.

Firm Name: _____ Date: _____

Signature: _____ Title: _____

Typed/Printed Name: _____



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ATTACHMENT A – ADDENDUM ONE

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AND REPAIR SERVICES**

PROOF OF SITE VISIT FORM

Each vendor submitting a proposal for this project must visit the job site **prior to the proposal submission deadline** in order to become familiar with conditions under which work will be performed for this contract. This Proof of Site Visit form must be completed by the vendor, signed by the County's authorized representative (or designee) as witness to the Site Visit, and submitted with the proposal. ****Failure to submit this form with the proposal shall disqualify the firm from consideration.**

This executed form shall be verification that an on-site visit has been made, that the vendor has observed the conditions under which the work will be performed, and that he/she has a complete understanding of the proposed contract scope and requirements.

Vendor:

County Witness:

Signature:	Signature:
Printed Name:	Printed Name:
Title:	Title:
Date:	Date: