LAKE COUNTY
FLORIDA

INVITATION TO BID (ITB)

CONSTRUCT MIRACLE LEAGUE FIELD AT LAKE IDAMERE PARK

ITB Number:	15-0220	**Contracting Officer:**	B. Schwartzman
Bid Due Date:	September 9, 2015	**Pre-Bid Conf. Date:**	August 14, 2015 (See 1.4)
Bid Due Time:	3:00 PM	**ITB Issue Date:**	August 5, 2015

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AVAILABILITY OF SPECIFIC SOLICITATION DOCUMENTS IS AS DESCRIBED BELOW:

Front End Documents, Contract for Construction, Drawings and Specifications may be picked up at:
Romine Reprographics
535 Cooper Commerce Dr., Suite 340
Apopka, FL 32712
Phone: 407.464.1700 www.rominereprographics.com

At the date and time specified above, all bids that have been received in a timely manner will be opened, recorded, and accepted for consideration. The names of the bidders submitting bids will be read aloud and recorded. The bids will be available for inspection during normal business hours in the Office of Procurement Services within thirty (30) working days after the official bid due date.

Vendors shall complete and return this ITB Document, and attach all other information requested in this ITB document, as directed in Provision 1.13. Failure to sign the bid response, or to submit the bid response by the specified time and date, may be cause for rejection of the bid.

NO-RESPONSE REPLY

If any vendor does not want to respond to this solicitation at this time, or, would like to be removed from Lake County's Vendor List, please mark the appropriate space, complete name below and return this page only.

☐ Not interested at this time; keep our firm on Lake County's Vendors List for future solicitations for this product / service

☐ Please remove our firm from Lake County's Vendor's List for this product / service.

VENDOR IDENTIFICATION

Company Name: _____ **Phone Number:** _____

E-mail Address: _____ **Contact Person:** _____

Section 1.1: Purpose

The purpose of this solicitation is to establish a contract for all labor, equipment, materials, fuel and any other incidental costs and supervision necessary to survey, layout, clear, grub, grade and build a turn-key Miracle League Field, a five (5) Lane Track and related recreational elements at the Lake Idamere Park, per the construction bid documents and attachments. Vendors are advised that this procurement action will be formalized via a short-form construction contract tailored to the specific project, and that the actual bidding entity must hold the appropriate license for the work to be performed.

Note: The projected value for this project is between $400,000 and $500,000.

Section 1.2: Designated Procurement Representative

Questions concerning any portion of this solicitation shall be directed in writing [fax and e-mail accepted] to the below named individual who shall be the official point of contact for this solicitation. To ensure reply, questions should be submitted no later than five (5) working days before the bid due date.

B. Schwartzman, Procurement Services Manager
Lake County BCC
Office of Procurement Services
315 W. Main Street, Room 441
PO Box 7800
Tavares, FL 32778-7800

Phone : 352.343.9424 Fax : 352.343.9473 e-mail: bschwartzman@lakecountyfl.gov

No answers given in response to questions submitted shall be binding upon this solicitation unless released in writing as an addendum to the solicitation by Procurement Services.

Section 1.3: Method of Award - To a Single Vendor

Award of this contract will be made to the lowest priced, responsive, responsible vendor which submits an offer in response to this solicitation. To be considered responsible, a vendor must have successfully completed work similar to that required under this solicitation for a public sector entity within the past three (3) years.

Section 1.4: Pre-Bid Conference and Examination of Site (Mandatory)

A mandatory pre-bid conference and site visit will be held on August 14, 2015 at 10:00 AM in the parking lot at Lake Idamere Park (12335 CR 448, Tavares, FL 32778). The purpose of the conference is to discuss the special conditions and specifications included within this solicitation. It is mandatory that a representative of the vendor attend this meeting to ensure a full understanding of the project requirements. Copies of this solicitation document will not be available for distribution at the conference.