



LAKE COUNTY

FLORIDA

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ADDENDUM NO. 1

Date: March 10, 2015

RFP No. 15-0425

RFP Title: Update of Data Cabling Infrastructure at the Lake County Finance Office

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with the initial bid or proposal response, or by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid or proposal from being considered for award.

This addendum does not change the date for receipt of bids or proposals.

The purpose of this addendum is to provide confirming information resulting from the mandatory pre-proposal conference held on March 5, 2015. A copy of the attendee list for the pre-proposal conference is posted on the County website. This addendum also provides additional notes, changes to the RFP and various vendor questions.

The conference commenced with the following matters being summarized:

- 1 – Responses are due on March 25, 2015 before 3:00 PM.
- 2 – The method of award in Section 1.3 were reviewed.
- 3 – Additional questions should be submitted no later than ten (10) working days before the proposal due date to ensure a reply.
- 4 – The fact that this was a mandatory pre-proposal conference and that responses from vendors not attending the conference could not be considered for award.
- 5 – The stated hours of operation as noted in Section 1.19, and that at no time shall the Contractor's work interfere with the day-to-day operations of the division.
- 6 – The division anticipates work to be performed during the month of April.

Notes:

- 1 - It is noted on Page 25 of the solicitation that the vendors are responsible or payment of sales tax on all materials purchased by the vendor for incorporation into all projects. See provision 3.8 for further detail.
- 2 – The method of payment is noted in Section 1.7, and will not be modified.

Additions to the original RFP:

1 - Vendors shall add a subsection as noted below:

Section 1.13.2, C, Tab 2, E: Provide a project schedule identifying specific key tasks, implementation in a sequential process consisting with the phases, and a timeline for these phases, as identified through the RFP and Addendums.

2 - In response to vendor requests, the Finance Ethernet testing results dated June 20, 2014 have been provided as an excel file.

3 – In response to vendor requests (See question and answer 2 below), the County will accept an alternate offer to distribute wiring through a single power pole to the center island of furniture where the cabling comes through the floor. See revised pricing pages below.

A walk-through of the facility was then completed. The following general information is provided in response to questions asked before and during this pre-proposal conference.

Questions/Answers:

Question 1: Is there a manufacturer preference?

Answer 1: No specific manufacturer, however, all cabling must meet industry standard specifications for the application it will be used for. All testing of cabling must meet or exceed Ethernet category 6 standards. Vendors shall note product manufacturer in Section 1.13.2, C, Tab 2, A.

Question 2: Can we use power poles?

Question 2: The County prefers not to utilize power poles in areas that are in the open, **however**, see revised pricing pages attached reflecting a single power pole to distribute wiring to the center island of furniture where the cabling comes through the floor. Surface mounted poles are acceptable.

Question 3: Will the vendor be required to move personal items on desks and surrounding areas when moving furniture?

Answer 3: No.

Question 4: Regarding core drilling, is the concrete stressed or slab?

Answer 4: poured in place concrete.

Question 5: Regarding core drilling, is it possible to provide the vendors with electrical and plumbing plans?

Answer 5: The original (1975) electrical drawing and as built plumbing prints are available and can be viewed by appointment only. Plumbing was replaced since the design. Please call Richard LeBlanc at (352) 253-4978 to make an appointment.

Question 6: If there is asbestos in the tile flooring in the County Attorneys lunch room/storage room and communications room, who will be responsible for abatement?

Answer 6: Design Architect has confirmed that no asbestos containing materials were used on the projects.

Question 7: Who will be responsible for the electrical portion of the services required?

Answer 7: It is the vendor’s responsibility to provide the County will a complete solution.

Firm Name: _____ Date: _____

Signature: _____ Title: _____

Typed/Printed Name: _____

RFP TITLE: Upgrade Low Voltage Data Cabling Infrastructure at the County Finance Office

NOTES:

- When purchasing on a direct basis, Lake County is exempt from all taxes (Federal, State, Local). A Tax Exemption Certificate will be furnished upon request for such purchases. **However, the vendor will be responsible for payment of taxes on all materials purchased by the vendor for incorporation into the project (see provision 3.8 for further detail).**
- The vendor shall not alter or amend any of the information (including, but not limited to stated units of measure, item description, or quantity) stated in the Pricing Section. If any quantities are stated in the pricing section as being “estimated” quantities, vendors are advised to review the “Estimated Quantities” clause contained in Section 3 of this solicitation.
- Any bid containing a modifying or “escalator” clause not specifically allowed for under the solicitation will not be considered.
- All pricing shall be FOB Destination unless otherwise specified in this solicitation document.
- All pricing submitted shall remain valid for a 90 day period. By signing and submitting a response to this solicitation, the vendor has specifically agreed to this condition.
- **Vendors are advised to visit our website at <http://www.lakecountyfl.gov> and register as a potential vendor. Vendors that have registered on-line receive an e-mail notice when the County issues a solicitation matching the commodity codes selected by a vendor during the registration process.**

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: Complete Part I or Part II, whichever applies

Part I:

The bidder must list below the dates of issue for each addendum received in connection with this RFP:

Addendum #1, Dated: _____

Addendum #2, Dated: _____

Addendum #3, Dated: _____

Addendum #4, Dated: _____

Part II:

No Addendum was received in connection with this RFP.

PRICING SECTION

Description:	Total Cost
1. Total lump sum price to complete all work as stated in statement of work and drawings to upgrade the data cabling infrastructure currently in place at the County Finance office. Prices and payment will be full compensation for all work performed as specified in Section 2, Scope of Services, including delivery, materials, labor, installation and fuel.	\$
ALTERNATE OFFER: Total cost to provide all services as stated in the statement of work and drawings provided, with the change to distribute wiring above the third floor ceiling and to drop through a single power pole to the center island of furniture where the cabling come through the floor or through wall mounted chances for furniture not in the island.	\$
OPTION: Total lump sum price to move furniture where necessary to get to wall plates or other locations to complete all work as specified in Section 2, Scope of Services.	\$

Vendors shall review Section 1.19, Hours of Operation and acknowledge that County Finance will be closed on the date and time noted on the Purchase Order (after Lake County Building Services has approved the low voltage permit application) for the contractor to remove, provide and install the items as noted in the Scope of Services.

Vendor’s License number: _____

By Signing this Proposal the Proposer Attests and Certifies that:

- It satisfies all legal requirements (as an entity) to do business with the County.
- The undersigned vendor acknowledges that award of a contract may be contingent upon a determination by the County that the vendor has the capacity and capability to successfully perform the contract.
- The proposer hereby certifies that it understands all requirements of this solicitation, and that the undersigned individual is duly authorized to execute this proposal document and any contract(s) and/or other transactions required by award of this solicitation.

Certification Regarding Felony Conviction

Has any officer, director, or an executive performing equivalent duties, of the bidding entity been convicted of a felony during the past ten (10) years? Yes No (Check one)

Reciprocal Vendor Preference:

Vendors are advised the County has established, under Lake County Code, Chapter 2, Article VII, Sections 2-221 and 2-222; a process under which a local vendor preference program applied by another county may be applied in a reciprocal manner within Lake County. The following information is needed to support application of the Code:

1. Primary business location of the responding vendor (city/state): _____
2. Does the responding vendor maintain a significant physical location in Lake County at which employees are located and business is regularly transacted: Yes No If "yes" is checked, provide supporting detail:

Conflict of Interest Disclosure Certification

Except as listed below, no employee, officer, or agent of the firm has any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and, this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud.

DUNS Number (Insert if this action involves a federal funded project): _____

General Vendor Information and Proposal Signature:	
Firm Name: _____	
Street Address: _____	
Mailing Address (if different): _____	
Telephone No.: _____	Fax No.: _____ E-mail: _____
FEIN No. _____ - _____	Prompt Payment Terms: _____ % _____ days, net _____
Signature: _____	Date: _____
Print Name: _____	Title: _____
Award of Contract by the County: (Official Use Only)	
By signature below, the County confirms award to the above-identified vendor under the above identified solicitation. A separate purchase order will be generated by the County to support the contract.	
Vendor awarded as:	
<input type="checkbox"/> Sole vendor	<input type="checkbox"/> Pre-qualified pool vendor based on price
<input type="checkbox"/> Pre-qualified pool vendor (spot bid)	<input type="checkbox"/> Primary vendor for items: _____
<input type="checkbox"/> Secondary vendor for items: _____	<input type="checkbox"/> Other status: _____
Signature of authorized County official: _____	Date: _____
Printed name: _____	Title: _____