



# LAKE COUNTY FLORIDA

OFFICE OF PROCUREMENT SERVICES  
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## ADDENDUM NO. 1

**Date: June 22, 2015**

**ITB No. 15-0440**

**ITB Title: RS Means-Based Facility Construction, On-Call**

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with the initial bid or proposal response, or by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid or proposal from being considered for award.

The purpose of this addendum is to acknowledge the following question and answer:

Question 1: If special working hours or overtime is required is this compensated?

Answer 1: The Contractor shall provide two (2) Contractor Factors as their bid. Revised Section 4 – Pricing/Certifications/Signatures is attached below. The first Contractor factor shall be used for work performed during normal County business hours. The second Contractor Factor shall be used for work performed after normal County business hours. The after normal County business hours Contractor factor shall only be used when the Contractor is required to work after normal County business hours by Lake County. This factor shall not be used if the Contractor chooses to work after normal County business hours. The factors will be determined and agreed upon prior to the start of the project and will be clearly indicated on the cost estimate sheet. (See Revised Attachment 2 – Sample Project Pricing Form and Directions attached below) Individual line items will be subtotaled for normal County business hours and for after normal County business hours, multiplied by the location factor to determine a regional subtotal. The regional subtotal will be multiplied by the appropriate Contractor Factor for normal County business hours and/or after normal County business hours to determine the Contractor Factor Subtotal. The Grand Total for the project shall be derived by adding the Contractor Factor Subtotal for normal County business hours to the Contractor Factor Subtotal for after normal County business hours.

Firm Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Typed/Printed Name: \_\_\_\_\_

**ITB TITLE: RS Means-Based Facility Construction, On-Call**

NOTES:

- When purchasing on a direct basis, Lake County is exempt from all taxes (Federal, State, Local). A Tax Exemption Certificate will be furnished upon request for such purchases. **However, the vendor will be responsible for payment of taxes on all materials purchased by the vendor for incorporation into the project (see provision 3.8 for further detail).**
- The vendor shall not alter or amend any of the information (including, but not limited to stated units of measure, item description, or quantity) stated in the Pricing Section. If any quantities are stated in the pricing section as being “estimated” quantities, vendors are advised to review the “Estimated Quantities” clause contained in Section 3 of this solicitation.
- Any bid containing a modifying or “escalator” clause not specifically allowed for under the solicitation will not be considered.
- Unit prices shall govern for all services priced on that basis as requested under this solicitation.
- All pricing shall be FOB Destination unless otherwise specified in this solicitation document.
- All pricing submitted shall remain valid for a 90 day period. By signing and submitting a response to this solicitation, the vendor has specifically agreed to this condition.
- **Vendors are advised to visit our website at <http://www.lakecountyfl.gov> and register as a potential vendor. Vendors that have registered on-line receive an e-mail notice when the County issues a solicitation matching the commodity codes selected by a vendor during the registration process.**

**ACKNOWLEDGEMENT OF ADDENDA**

**INSTRUCTIONS:** Complete Part I or Part II, whichever applies

**Part I:**

The bidder must list below the dates of issue for each addendum received in connection with this ITB:

Addendum #1, Dated: \_\_\_\_\_

Addendum #2, Dated: \_\_\_\_\_

Addendum #3, Dated: \_\_\_\_\_

Addendum #4, Dated: \_\_\_\_\_

No Addendum was received in connection with this ITB.

**REVISED PRICING SECTION**

CONTRACTOR’S ADJUSTMENT FACTOR # 1, Work performed during normal County business hours (see Addendum # 1 and definitions section of the Statement of Work and note 8 of Pricing Directions at Attachment 2): \_\_\_\_\_

CONTRACTOR’S ADJUSTMENT FACTOR # 2, Work performed after normal County business hours (see Addendum # 1 and definitions section of the Statement of Work and note 8 of Pricing Directions at Attachment 2): \_\_\_\_\_

Florida Contractor’s License/Certification No. \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**By Signing this Bid the Bidder Attests and Certifies that:**

- It satisfies all legal requirements (as an entity) to do business with the County.
- The undersigned vendor acknowledges that award of a contract may be contingent upon a determination by the County that the vendor has the capacity and capability to successfully perform the contract.
- The bidder hereby certifies that it understands all requirements of this solicitation, and that the undersigned individual is duly authorized to execute this bid document and any contract(s) and/or other transactions required by award of this solicitation.

**Purchasing Agreements with Other Government Agencies**

This section is optional and will not affect contract award. If Lake County awarded you the proposed contract, would you sell under the same terms and conditions, for the same price, to other governmental agencies in the State of Florida? Each governmental agency desiring to accept to utilize this contract shall be responsible for its own purchases and shall be liable only for materials or services ordered and received by it.  Yes  No (Check one)

**Certification Regarding Felony Conviction**

Has any officer, director, or an executive performing equivalent duties, of the bidding entity been convicted of a felony during the past ten (10) years?  Yes  No (Check one)

**Reciprocal Vendor Preference:**

Vendors are advised the County has established, under Lake County Code, Chapter 2, Article VII, Sections 2-221 and 2-222; a process under which a local vendor preference program applied by another county may be applied in a reciprocal manner within Lake County. The following information is needed to support application of the Code:

1. Primary business location of the responding vendor (city/state): \_\_\_\_\_
2. Does the responding vendor maintain a significant physical location in Lake County at which employees are located and business is regularly transacted:  Yes  No If “yes” is checked, provide supporting detail:  
\_\_\_\_\_  
\_\_\_\_\_

**Conflict of Interest Disclosure Certification**

Except as listed below, no employee, officer, or agent of the firm has any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and, this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud.  
\_\_\_\_\_

**REVISED SECTION 4 –  
PRICING/ CERTIFICATIONS/ SIGNATURES**

ITB Number: 15-0440

**DUNS Number** (Insert if this action involves a federal funded project): \_\_\_\_\_

**General Vendor Information and Bid Signature:**

Firm Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Mailing Address (if different): \_\_\_\_\_  
Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_ E-mail: \_\_\_\_\_  
FEIN No. \_\_\_\_\_ - \_\_\_\_\_ Prompt Payment Terms: \_\_\_\_\_ % \_\_\_\_\_ days, net \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

**Award of Contract by the County: (Official Use Only)**

By signature below, the County confirms award to the above-identified vendor under the above identified solicitation. A separate purchase order will be generated by the County to support the contract.

**Vendor awarded as:**

- Sole vendor  Pre-qualified pool vendor based on price  
 Pre-qualified pool vendor (spot bid)  Primary vendor for items: \_\_\_\_\_  
 Secondary vendor for items: \_\_\_\_\_  Other status: \_\_\_\_\_

Signature of authorized County official: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name: \_\_\_\_\_ Title: \_\_\_\_\_

**REVISED ATTACHMENT 2 – SAMPLE PROJECT PRICING FORM AND DIRECTIONS  
INTERIOR RENOVATION TO LAKE COUNTY PUBLIC DEFENDER'S OFFICE**

**CONTRACTOR INFORMATION:**

ACME Construction  
1992 CR 470  
Leesburg, FL 34778  
352-555-1993

**CONTRACT NO.:** 01-0205  
**PROPOSAL DATE:** 12/12/12  
**RS MEANS BOOK:** Building Construction Cost Data  
**PROJECT TIME:** 30 Days

Note #1

Note #2

Note #3

Note #4

RS MEANS CODE	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL		
<b>Normal County Business Hours</b>							
06 11 10.26 0205	2" x 4" x 8' stud walls installed	71.5	LF	\$12.30	\$879.45		
26 05 19.20 9050	Install MC cable for electrical circuits for new receptacles and lights	3	CLF	\$450.00	\$1,350.00		
26 05 90.10 4120	Install 12 - 20 amp duplex receptacles	12	Ea.	\$100.00	\$1,200.00		
27 05 90.10 3370	Install 3 single pole switches for lights	3	Ea.	\$121.00	\$363.00		
27 51 13.50 3530	Install 3 - 1' x 4' 32 watt T8 troffer lights	3	Ea.	\$263.00	\$789.00		
07 21 16.20 0020	Kraft faced fiberglass insulation installed in new stud walls	571	SF	\$0.69	\$393.99		
23 33 46.10 1940	Install 6 flexible air ducts for supply and return air	100	LF	\$7.15	\$715.00		
23 37 13.10 1120	Install 6 - 12" x 12" registers for air supply and return	6	Ea.	\$106.00	\$636.00		
09 29 10.30 2000	5/8" drywall installed on walls - taped and finished with light orange peel	1120	SF	\$1.46	\$1,635.20		
09 51 23.10 0700	Install suspended grid ceiling system	300	SF	\$3.90	\$1,170.00		
08 12 13.13 0025	Install 3 - 3'0" x 6'8" 16 ga. metal door frames	3	Ea.	\$225.00	\$675.00		
08 14 13.10 2140	Install 3 - 3'0" x 6'8" solid core birch face doors	3	Ea.	\$199.00	\$597.00		
08 71 20.42 0100	Install 3 commercial keyed locksets	3	Ea.	\$320.00	\$960.00		
Note #6					<b>SUBTOTAL</b>	\$11,363.64	
Note #7					<b>LOCATION FACTOR</b>	0.891	
Note #8					<b>REGIONAL SUBTOTAL</b>	\$10,125.00	
Note #9					<b>CONTRACTOR FACTOR</b>	\$0.95	
Note #9					<b>CONTRACTOR FACTOR SUBTOTAL</b>	\$9,618.75	
<b>After Normal County Business Hours</b>							
09 91 23.72 0240	Prime and paint new drywall	1120	SF	\$0.41	\$459.20		
09 91 23.33 1800	Stain new wood doors to match existing	3	Ea.	\$67.50	\$202.50		
Note #6					<b>SUBTOTAL</b>	\$661.70	
Note #7					<b>LOCATION FACTOR</b>	0.891	
Note #7					<b>REGIONAL SUBTOTAL</b>	\$589.57	
Note #5	<b>SPECIAL NOTES:</b> Work will be performed during and after normal County business hours				Note #8	<b>CONTRACTOR FACTOR</b>	\$1.10
					Note #9	<b>CONTRACTOR FACTOR SUBTOTAL</b>	\$648.53
Contractor's Acceptance Signature: Note #11					Note #10	<b>GRAND TOTAL</b>	<b>\$10,267.28</b>

**Note #1:** Descriptive information regarding individual units is provided by the *RS Means Code* column as well as the *Description column*. *RS Means Code* column is the unique number for each line item in the RS Means Book. The *Description* column provides a written narrative of each code.

**Note #2:** The *Quantity* Column provides the specific number of units estimated for each line item for the job.

**Note #3:** Fixed national cost averages are provided in the *Unit Cost* column for each line item. Each unit cost can be found in the Total Including O&P column for each RS means Code in the book.

**Note #4:** The *Total* column is a calculated column that multiples (*Quantity X Unit Cost*).

**Note #5:** Various additional job specific requirements are provided in the *Special Notes* section of the estimate.

**Note #6:** A total of all the individual items are provided in the *Subtotal* cell. This creates a total for the job prior to applying a local cost modifier, *Location Factor*.

**Note #7:** The *Location Factor* creates a specific cost for this area of the country. This number is provided through the RS Means book for specific zip codes. The *Regional Subtotal* is calculated by: (*Subtotal X Location Factor*).

**Note #8:** The *Contractor Factor* is the number provided as the Contractors bid. This number modifies the *Regional Subtotal* by creating a Contractor specific bid.

**Note #9:** The *Contractor Factor Subtotal* is calculated by: (*Regional Subtotal X Contractor Factor*).

**Note 10:** A *Grand Total* for the job is calculated by: (*Contractor Factor Subtotal for normal County business hours added to the Contractor Factor Subtotal for after normal County business hours*).

**Note #11:** The *Contractor Acceptance Signature* is the area where the contractor signs in his or her agreement with the cost estimate. This acceptance allows for the County Purchase Order process to begin.