



LAKE COUNTY

FLORIDA

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ADDENDUM NO. 2

Date: July 13, 2016

RFP No. 16-0428

RFP Title: Integrated Intelligent Transportation System (ITS) Expansion Project

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with their response by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid or proposal from being considered for award.

This addendum **does not** change the date for receipt of proposals.

Question/Answer:

Question 1: Please confirm quantities for hardware:

Answer 1: Confirmed, however, County will need to purchase 6 of the 12 paratransit camera systems. We need 12 installed but only 6 need to be purchased. County has 6 new camera systems in stock. Please see revised Pricing Form attached.

Question 2: Could the RFP Pricing Form and other required forms be provided in Word version to make it easier to respond to and fill out?

Answer 2: No.

Question 3: **Page 8, Section 1.13.1:** Please clarify the approximate amount of time required for security and contamination inspection in order for bidders to allow adequate time for delivery.

Answer 3: To be considered for award, firms proposals must be received and accepted in the Office of Procurement Services prior to the date and time established within the solicitation. It is the vendors responsibility to ensure packages are delivered timely.

Question 4: **Page 8, Section 1.13.1:** If packages are opened when they are inspected by the Circuit Court Mail Receiving Center, will they then be resealed in order to meet the RFP requirements to "ensure that your bid or proposal is securely sealed..."

Answer 4: Yes

Question 5: **Page 9, Section 1.13.2, B:** Please confirm "pages shall be numbered sequentially by section" means that each individual tabbed section will start with 'Page 1.'

Answer 5: Confirmed

Question 6: **Page 9, Section 1.13.2, B:** Are we to place page numbers on the required forms?

Answer 6: Correct

Question 7: Please confirm “Tab D” was intentionally excluded from the outline.

Answer 7: Correct

Question 8: **Page 11, Tab E:** Please confirm Attachment 4 is to go within this tab, not Attachment 3 as stated.

Answer 8: Confirmed

Question 9: **Pages 11, 35, & 37:** Please confirm both Attachment 1 – Work References and Attachment 3 – Similar Projects Form are to be submitted under Tab C - Similar Projects Form.

Answer 9: Firms shall submit Attachment 1 and Attachment 3 under Tab C.

Question 10: **Page 11: If the above is true,** please also confirm the reference to “Attachment 2” is incorrect.

Answer 10: Firms shall submit Attachment 2 under Tab A.

Question 11: **Pages 35 & 37 – Attachments 1 & 3:** May the same Clients/References be used for these two forms?

Answer 11: Yes

Question 12: **Page 36, Attachment 2:** Please confirm this form is to be included with Tab A rather than “Attachment 1” as stated on page 10.

Answer 12: Firms shall submit Attachment 2 under Tab A.

Question 13: **Page 3, Section 1.6:** The engagement term for this contract appears to be 90 days for installation and testing of the hardware. What is expected of the contractor for the next 4 years aside from 24 hour customer support? How long is the contractor expected to remain on site for possible issues and troubleshooting after installation?

Answer 13: The contractor will be expected to provide software and hardware installation and support as needed throughout the period of performance. The period of on-site troubleshooting and installation will be determined by the technology needs and installation and/or maintenance of components on existing and new vehicles, as needed. This is an indefinite quantity, indefinite delivery contract (IDIQ).

Question 14: **Page 3, Section 1.6:** The RFP states any price adjustment will be based on CPI-W. Is it annual? And as measured from when to when and how is it anticipated it will be applied? Can the County provide an example?

Answer 14: Prior to completion of each exercised contract term, the County may consider an adjustment to priced based on changes in the CPI-W. See Section 1.6.

Question 15: **Page 18, AAS Functional Requirements:** Can the County please clarify what it means by “authorized personnel”? Is it contractor employees OR County transit employees that will be in charge of recording announcements and constructing related texts on the AAS?

Answer 15: The stop notification AAS system is presently provided in our RouteMatch system and will be coordinated between RouteMatch and County staff.

Questions 16: **Section 1.18 – Demonstration of Equipment May be Required During Evaluation:** Would vendor be allowed to install on “x” amount of Lake County vehicles and use as a “FAT”?

Answer 16: Yes.

Question 17: **General:** Would we be allowed time to conduct a vehicle survey to conduct measurements (per vehicle model type and year), and creation of Bill of Materials needed for installation and installation plan.

Answer 17: Yes. The contractor will be provided an opportunity to conduct a vehicle survey to conduct measurements, and creation of Bill of Materials needed for installation and installation plan in coordination with County Transit staff. Can we provide a fixed Route vehicle for vendors to evaluate an identify technology vehicle and test the bidders knowledge?

Question 18: **Page 16, Scope of Services:** Where will installations occur?

Answer 18: Installations will occur at County-designated vehicle maintenance and storage facilities. Currently all fixed route and paratransit buses are maintained at the County Fleet Maintenance Facility in Groveland, Florida. All fixed-route buses are stored and staged at 2440 US Highway 441/27, Fruitland Park, Florida. All paratransit buses are stored and staged at the Ride Right, LLC contractor facility in Leesburg, Florida. Vendors may propose alternative vehicle installation locations upon review and approval by County Transit staff.

Question 19: **General:** Who is in charge of pre and post installation inspections of each vehicle delivered?

Answer 19: The vendor is responsible for pre- installation inspections of all vehicles upon which they will perform work. County staff/consultants to include, but not be limited to, Transit, Information Technology and Maintenance Division will conduct post-installation inspections of each vehicle to ensure proper installation and compatibility with all other vehicle hardware/software components prior to “go-live” and/or return to revenue service.

Question 20: **General:** How many vehicles can be made available per day for installation?

Answer 20: The primary goal is to keep the maximum number of vehicles in revenue service at all times. Scheduled work shall be accomplished during normal Lake County weekday working hours. The vendor will also supply hourly rates for afterhours work, overtime rates, and weekend rates.

Question 21: **General:** Will we have dedicated dispatcher, or access to dispatcher consoles for testing purposes?

Answer 21: The County will evaluate and coordinate access to dispatcher consoles for testing purposes, as needed upon review and approval of the vendors proposed testing procedure. The vendor must be available to conduct this testing at any time that is found to be reasonable and convenient for the County and the County’s Operations Contractor, Ride Right, at their facility in Leesburg.

Question 22: **General:** Will we be allowed a driver for testing, and performance (post installation)?

Answer 22: The vendor will be required to conduct all necessary post installation testing necessary to ensure proper installation, operability and compatibility with all other vehicle hardware/software components prior to “go-live”, and/or return to revenue service, and/or acceptance by the County. The County will provide a driver for testing purposes to the vendor, upon reasonable notice of the need for test drivers.

Question 23: **General:** Will there be a Lake County Maintenance or technical services personnel for our use in need of design changes and/or signoff?

Answer 23: County staff/consultants to include, but not be limited to, Transit, Information Technology (IT) and Maintenance, will conduct post-installation inspections of each vehicle to ensure proper installation and compatibility with all other vehicle hardware/software components prior to “go-live” and/or return to revenue service, and/or acceptance by the County.

Question 24: **General:** Will we have access to vehicle drawings from bus manufacturer?

Answer 24: No

Question 25: **General:** Will installation AND post installation testing be in the same shift / calendar day?
Answer 25: The primary goal of the County is to keep the maximum number of vehicles in revenue service at all times. The number of vehicles made available per day for installation will be based on the County's ability to maintain the vehicles operated at maximum services (VOMS) for both paratransit and fixed routes service in Lake County. Therefore, depending upon VOMS and the nature of the hardware/software installation, equipment testing and installation may not occur on the same calendar day/shift.

Question 26: **Page 7, Section 1.12:** Does one year warranty begin upon Post Installation acceptance per vehicle?

Answer 26: Warranty periods will vary depending upon hardware/software vendor requirements. The County will make the determination of vehicle warranty period start times in accordance with manufacturer standards that govern all hardware/software and equipment installations. The vendor will be liable for all repairs, damage, and malfunctions of equipment not properly installed, and or maintained by the vendor.

Question 27: **General:** Will there be asset tags utilized for serialized equipment? Who manages serialized items (asset tracking)?

Answer 27: County staff will be responsible for asset tracking in accordance with County policies and procedures.

Question 28: **General:** Who manages spares, or hardware in need of RMA?

Answer 28: The Vendor will be responsible for preparing all return merchandise authorization (RMA) in accordance with the software/hardware manufacturer's policies and procedures. All spares, or hardware/software purchased by the County under separate contract vehicles prior to execution of this contract will be processed by County staff/consultants in accordance with the County's policies and procedures. Upon execution of this contract, it is desired that the selected vendor become the County's authorized representative for all information technology on transit vehicles including all software and hardware. The selected vendor will be responsible for ensuring coordination and collaboration with all appropriate County staff/consultants in Transit, IT and Maintenance to ensure consistency with County practices and policies related to any RMA's, spares and hardware/software equipment.

Question 29: **General:** How often are route surveys conducted? Are these Hastus or FX files?

Answer 29: RouteMatch is the transit scheduling system of record for Lake County and is capable of producing ridership and operational reports for both Lake County Connection and LakeXpress services.

Question 30: **General:** Who manages mobile software?

Answer 30: The County currently utilizes the RouteMatch transit scheduling system.

Firm Name: _____ Date: _____

Signature: _____ Title: _____

Typed/Printed Name: _____

REVISED ATTACHMENT 4 – PRICING FORM

Vendor acknowledges that since the vehicles are in services during the day the firm must be willing to work nights or weekends for the installation unless spares are available during the day. Firm will be responsible for any damage caused to any component of the vehicles as a result of the installation of the ITS infrastructure.

Descriptions	Itemized Cost	Installation, Testing, Implementation and Training Cost	Current Needs	Product Description (Provide Detail, including version)	Warranty Information (Provide Detail at Section 1.13.2, C, Tab K)
1	Provide Global Positioning System (GPS) based automated voice annunciation system (AAS) for tracking all LakeExpress vehicles		4		
2	Provide RouteMatch RM Velocity Vehicle Logic Units (VLU) with modem, including all software and licenses necessary to interface with existing operations software (Routematch 6.1e)		4		
3	Provide In-Vehicle Next Stop Signage		4		
4	Provide fixed route revenue operating vehicles with automatic passenger counters (APC) to generate management reports and to provide services planning information.		4		

6	Provide security cameras on fixed route vehicles (real time recording with an option to broadcast read time video on demand)			1		
7a	Remove and install security cameras on paratransit vehicles (real time recording with an option to broadcast read time video on demand)			12		
7b	Provide security cameras on paratransit vehicles (real time recording with an option to broadcast read time video on demand)			6		
Total cost to provide, install, test and implement items above						

Hourly Rates for Offsite Services		Hourly Rate
8	Offsite / Remote - Program Manager	
9	Offsite / Remote - Technical Specialist	
10	Offsite / Remote - Other _____	

Blended Hourly Rates for On-Site (?) Post-Installation Services		Hourly Rate
11	The "blended hourly rate" for post-installation services shall be a single hourly rate encompassing all personnel classifications that may be required for completion of any given post-installation task under the resulting contract. This blended hourly rate shall be a fully loaded rate to include, but not be limited to, all salary, benefits, overhead, profit, and local travel costs (defined as travel within Lake County and within a seventy five (75) mile radius of Tavares, Florida).	