



LAKE COUNTY

FLORIDA

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ADDENDUM NO. 1

Date: August 4, 2016

RFP No. 16-0431

RFP Title: Bermuda Sports Turfgrass and Bahia Common Area Lawn Maintenance and Related Services – East Lake Community Park

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with the initial bid or proposal response, or by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid or proposal from being considered for award.

This addendum does not change the date bid responses are due.

The purpose of this addendum is to provide confirming information to all potential responding vendors in association with the RFP. The information provided herein summarizes discussions at the mandatory pre-proposal meeting. Attendees of this meeting are noted on the County website for this solicitation.

The pre-proposal conference commenced with a general review of the RFP with specific emphasis paid to various specific terms and conditions of the RFP including:

- Method of Award –as stated in Section 1.3
- It was confirmed that this was a mandatory pre-proposal conference and responses would not be accepted from vendors that did not attend the conference.
- Term of Contract shall initially be twenty-four (24) months with the County's option to renew for three (3) additional one (1) year periods.

Changes to original RFP Document:

1. Change (Page 20) Section 2, Scope of Services, Group 1, Bermuda Grass Detail Mowing and Maintenance, # 2, Edging. To include the following language:
Do not weed whip tree trunks or desired plants.
2. Change (Page 25) Section 2, Scope of Services, Group 3, Bahia Grass and Common Area Detail Mowing and Maintenance, Edging and weed eating services are required once a week (see below) during the twelve (12) month period, # 1, Detail Weeding, to include the following language:
Vendor shall include weeding around trees. Hand pull three (3) foot radius around trunks. Do not weed whip trees.

Clarifications to original RFP Document, Group 3:

1. Trash pick-up / blowing off – This includes emptying all trash receptacles and blowing off all site amenities daily, seven (7) days a week, Monday – Sunday between the hours of 7:00 AM – 4:00

PM.

Questions and Answers:

Question 1: Is there any way to show the daily trash removal and blowing off of amenities as a separate pricing item? It would be easier to bid this way? Also, the trash removal is kind of hidden in the bid.

Answer: Daily trash removal and blowing off of amenities is a part of Group 3 for common area maintenance reasons and shall be priced accordingly within the Section.

Question 2: Is there a place for the contractor to store equipment?

Answer 2: Yes, however, contractor is responsible for all equipment left on-site, and shall use County storage site/area at its own risk.

Question 3: The park map attached to the RFP is different than when actually viewing the park. Please advise what is a part of contractors job?

Answer 3: Contractors shall be aware that there will be changes made to this County park as funding is available, and contractor shall account for these changes in initial response to the County. Examples of that are shown on the map attached to the RFP.

Question 4: Is the contractor responsible for grooming the fields each day?

Answer 4: Yes. Change language at Group 4, third paragraph as noted below:

All clay areas must be left groomed and game ready to play on a daily basis. All work is to be performed between the hours of 7:00 AM and ~~12:00 PM~~ **4:00 PM** Monday through Sunday. Most tournaments occur on the weekend (Sat. & Sun.) and fields used for tournament play must be groomed by 8:30 A.M. or before first game begins. County staff will coordinate with Contractor in advance of tournament or league schedule to determine which fields should be first priority.

Firm Name: _____ Date: _____

Signature: _____ Title: _____

Typed/Printed Name: _____