

Lake County is seeking a licensed vendor to provide design, engineering, permitting, and installation of a fire alarm system and a separate burglar alarm system at our Public Records Storage facility located at 313 S. Bloxham Av, Tavares. The building currently has a combination fire alarm and burglar system. Unless otherwise noted, the Contractor shall provide all required labor, material, equipment, plans, engineering, surveys, permitting and local and state inspections to provide 100% turnkey project. Change orders shall not be issued for incidental items or tasks that should have been reasonably construed to be part of the project by the Contractor.

Vendors are advised that this procurement action will be formalized by an agreement. A sample agreement is provided in Exhibit D of this Request for Proposal (RFP).

Plans are not available for this project. Vendors are required to attend one of two mandatory pre-proposal conference scheduled as stated in the RFP Section 4.0 to discuss the conditions and specifications within this solicitation. Questions asked during the mandatory pre-proposal conference will be required to be documented by the Contracting Officer. Any additional questions after the pre-proposal conference(s) shall be submitted as stated in the RFP's Section 4.0.

1. Fire Alarm System

The fire alarm of the current combined system has one smoke detector over the panel, one flow switch, and two (2) tamper switches on the fireline backflow. The new fire alarm system is to be designed and engineered by the vendors qualified engineer and shall meet all current NFPA, local, state, and national standards. The fire alarm control panel and associated system components shall be easily obtained through normal supply vendors and shall be nonproprietary.

The progress drawings of 90 % shall be provided to the County representative for review and comment. The vendor shall obtain a permit from the Lake County Building Services division. The vendor shall be responsible to supply and properly install the newly designed system. New wire shall be installed for all except the two (2) tamper switches on the backflow preventor. The new system shall be capable of communicating with the current monitoring company. The current system shall be kept in an operational condition while the new system is being installed.

2. Burglar Alarm System

The new burglar alarm system shall also include engineering, permitting, and installation. As with the fire alarm system, the control panel and all components shall be nonproprietary and shall be easily obtained through normal supply vendors. The new system shall be designed with motion detectors to cover the mail receiving area which is approximately 480 square feet and the front lobby which is approximately 1,190 square feet. In addition to the motion detectors, glass breakage monitors shall be located at each of the eight windows. There also shall be a door entry sensor at the front, back, and rollup door.

The progress drawings of 90% shall be provided to the County representative for review and comment. The vendor shall obtain a permit from the Lake County Building services division. The vendor shall be responsible to supply and properly install the newly designed system. All wiring shall be installed new. The burglar alarm system will be monitored by the Lake County Sheriff's department via the central receiver currently in use.

COMPLETION OF WORK FROM DATE OF PURCHASE ORDER

The vendor shall state in its offer the number of calendar days from the date of the purchase order in which it will guarantee to complete the work. Time for completion may be considered a factor in determining the successful vendor if so stipulated in Section 5 entitled “Method of Award.” The completion date must not exceed ninety (90) calendar days after date of purchase order.

All work must be performed in accordance with good commercial practice. The work schedule and completion dates must be adhered to by the vendors, except in such cases where the completion date will be delayed due to acts of God, strikes, or other causes beyond the control of the vendor. In these cases, the vendor shall notify the County of the delays in advance of the original completion so that a revised delivery schedule can be appropriately considered by the County.

Should the vendors to whom the contracts is awarded fail to complete the work within the number of days stated in its offer, or the “not-to-exceed” timeframe cited above, it is hereby agreed and understood that the County reserves the authority to cancel the contract with the vendor and to secure the services of another vendor to complete the work. If the County exercises this authority, the County will be responsible for reimbursing the vendor for work which was completed and found acceptable to the County in accordance with the contract specifications. The County may, at its option, demand payment from the vendor, through an invoice or credit memo, for any additional costs over and beyond the original contract price which were incurred by the County as a result of having to secure the services of another vendor. If the incumbent vendor fails to honor this invoice or credit memo, the County may terminate the contract for default.

PRESENTATIONS/ DISCUSSIONS AFTER INITIAL RESPONSE

The County, at its sole discretion, may ask any proposer to make an oral presentation and/or product / service demonstration without charge to the County. The County reserves the right to require any proposer to demonstrate to the satisfaction of the County that the proposer has the fiscal and technical ability to furnish the service(s) or product(s) as proposed. The demonstration must satisfy the County, and the County shall be the sole judge of compliance.

The County may commence contract negotiations in accordance with the Method of Award provision specified elsewhere within this RFP. The County reserves the right to conduct discussions with any proposer(s) which have a realistic possibility of contract award to include any request for additional information, and any request for "best and final" offers.

Proposers are cautioned not to assume that they will be asked to make a presentation or asked for a "best and final" offer and should include all pertinent and required information in their original proposal package.

MODIFICATION TO PROJECT DESIGNS

The County's Project Architect reserves the right to change the design of any interior furnishing details shown on the contract documents without additional cost; provided that there is no increase in the amount of materials, workmanship or cost to the vendor. Any conflict or inconsistency between the drawing and specifications, and/or any discrepancy between any dimensions and the drawings, shall be reported, in writing, by the vendor to the Project Architect; whose decision thereon shall be conclusive.

Any errors, omissions, ambiguities, and/or discrepancies which are found on the drawings or in

the specifications during the course of the work shall be interpreted by the Project Architect. Further, any discrepancies between the drawings and specifications which the vendor failed to bring to the attention of the Project Architect before submitting its offer shall be interpreted by the Project Architect. The vendor hereby understands and agrees to abide by the Project Architect's interpretation and agrees to complete the work in accordance with the decision of the Project Architect. If the Contract Documents are not complete as to any minor detail of a required system or equipment, but there exists an accepted manufacturing standard, such details shall be deemed to have been implied and required by the Contract Documents in accordance with such standard.

[The remainder of this page intentionally left blank]