The purpose of this solicitation is to solicit competitive sealed proposals for Veterinary Pharmaceutical Items and Supplies for Lake County Animal Services.

PRICE AND EVALUATION
Prices quoted should be in unit of measure shown. Any award resulting from this RFQ will be made to the responsive, responsible vendor which offers the lowest price on an Aggregate basis. If award is noted to be made on an aggregate basis, any vendor response that fails to include pricing for all items may be rejected.

The county reserves the right to make multiple awards in the best interest of the county.

Price(s) bid must be the price(s) for new goods only. The bidder represents and warrants that the goods offered to the County under this agreement are new, not used or reconditioned.

All pricing provided shall be inclusive of all shipping and handling cost. Vendor will not charge a fuel surcharge and all freight will be prepaid.

Price(s) bid must be per unit of measurement.

EXPIRATION DATES
All products ordered shall have an expiration date of no less than twelve (12) months from the date of delivery.

DELIVERY AND AVAILABILITY
Vendors must have a minimum of thirty (30) calendar days of supplies available to order before commencement date of contract.

Confirmation of all orders and backordered items shall be provided by email to the ordering party within one (1) business day from the time the order was placed. Orders will be available for delivery, no later than two (2) business days from receipt of order. Orders that total over six (6) boxes should be delivered by freight and at no charge to county.

There shall be no minimum order required, either in quantity or cost, pertaining to this agreement. Vendor will not charge any shipping/freight cost for any minimum orders.

If an order is placed for an item that is out of stock or there is a substitute to the item requested, this shall be communicated to the ordering party and approved prior to delivery.

Non-stock product(s) should be available for delivery, no later than five (5) business days from receipt of order.

Any items received by the county in error due to wrong item bid or alternative good is not of equal quality vendor will provide an RMA label at no charge to the county.

Vendor will provide a written notice within twenty-four (24) hours of any products covered by this contract that the vendor has placed on backorder. Vendor’s backorder notification will include:

- The product(s) placed on backorder.
- The expected timeline of the backorder.
- The reason for the backorder.
Deliveries resulting from this bid are to be performed during the hours of 8:00am – 3:00pm (EST) Monday thru Friday. Vendor shall notify their freight companies of the delivery hours.

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