

OFFICE OF FACILITIES MANAGEMENT SCOPE OF SERVICES

Project Name: County Administration Building Office Repairs

Address: 315 W. Main St. Tavares, FL 32778 Suite 525

Project Manager: Don Glessner

Unless otherwise noted, the Contractor shall provide all required labor, material, equipment, plans, engineering, surveys, permitting and local and state inspections to provide 100% turnkey project. Change orders shall not be issued for incidental items or tasks that should have been reasonably construed to be part of the project by the Contractor.

1. PURPOSE

- A. The purpose of this solicitation is to select a licensed and qualified Contractor to make repairs from a leak at Fire Station 53.

2. SCOPE OF WORK

- A. Replace drywall, tape, and texture to match
- B. Install new white vanity w/ marble top and new faucet
- C. Install insulation as needed
- D. Install new baseboard to match
- E. Remove and reinstall existing toilet to complete work
- F. Rehang existing mirror
- G. Prime and paint walls and ceiling
- H. Clean room and remove debris