

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA
OFFICE OF THE COUNTY MANAGER
AGENDA ITEM COVER SHEET**

DATE: 11/12/2014

TO: David Heath, County Manager

THRU:

MEETING DATE: 12/02/2014

ITEM TYPE: Consent Item

ITEM ID: 1870

BY: Shelly Coates, OnBase Administrator / Business Analyst

SUBJECT: Microsoft Enterprise Enrollment for the purchase of software licensing and assurance.

RECOMMENDATION/REQUIRED ACTION:

Request approval of the Microsoft Enterprise Enrollment packet for the purchase of software licensing and assurance. The fiscal impact is \$169,137.13 (Budgeted Expense).

BACKGROUND SUMMARY: Microsoft requires that all users of their software be properly licensed. The BCC uses Microsoft software on all computers and servers and over the last twelve years, has been enrolled in an Enterprise Agreement with Microsoft negotiated by the State of Florida. The agreement offers licensing and software assurance at a reduced cost.

The current enrollment expires November 30, 2014. The new enrollment is in accordance with State of Florida contract number 252-001-09-1. This contract was entered into to provide economies in the purchase of Microsoft Software, Licenses and Maintenance by all State of Florida agencies and institutions.

This enrollment is for a period of three years. Annual payments are made to the contractor, Software House International, Inc. (SHI). In return, the BCC receives new versions of the software when released as well as the opportunity to buy additional licenses at a lower cost.

Under the new agreement first year costs will be \$169,137.13. In years two and three costs may be adjusted to meet department needs. These costs are not expected to exceed a maximum of \$214,587.

Fiscal Impact:

Account No.:

| Fund Name | Fund Number | Org Code | Object Code | Project Number | Amount |
|---|-------------|----------|-------------|----------------|--------------|
| County Technology, Repair and Maintenance | 0010 | 18-85120 | 830465 | | \$169,137.13 |

Advertised Date:

Paper:

Attachments:

| | |
|----|--------------------------------|
| 1. | Lake County EA Enrollment Form |
| 2. | Lake County EA Signature Page |

| | |
|----|--|
| 3. | Document Revision Authorization Form |
| 4. | 252-0010-09-1-Complete Contract Amendment 5 |
| 5. | Amendment ID M254 |
| 6. | Enterprise Enrollment Product Selection Form |
| 7. | SHI Quotation #7549745 |

STAFF APPROVALS AND DATES:

| | |
|---------------------|--------------------------------|
| Coates, Shelly | Created/Initiated - 11/12/2014 |
| Earls, Steve | Approved - 11/12/2014 |
| Nguyen, Binh | Approved - 11/13/2014 |
| Thornton, Todd | Approved - 11/13/2014 |
| Koontz, Steve | Approved - 11/18/2014 |
| Minkoff, Sanford A. | Approved - 11/20/2014 |
| Booth, Niki | Final Approval - 11/20/2014 |

ACTION TAKEN BY BOARD:

Action: New

Continued/Deferred Until:

Other: