

**BOARD OF COUNTY COMMISSIONERS  
LAKE COUNTY, FLORIDA**

**REGULAR MEETING**

**September 25, 2007**

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**COUNTY COMMISSIONERS**

**Welton G. Cadwell, Chairman  
Jennifer Hill, Vice Chairman  
Elaine Renick, District #2  
Debbie Stivender, District #3  
Linda Stewart, District #4**

**Cindy Hall, County Manager  
Sanford A. Minkoff, County Attorney  
James C. Watkins, Clerk to the Board**

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**Other than the zoning and road vacation public hearings, the Board will not receive comment from the public on matters not pertaining to the issues before them.**

**DISCLAIMER**

**This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting, however, Commissioners may add items, which are not a part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.**

**In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.**

**The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.**

**ITEMIZED AGENDA**

**September 25, 2007**

9:00 A.M. Invocation

Pledge of Allegiance

**I. AGENDA UPDATE**

Discussion regarding proposed revisions to today's Agenda.

**II. COUNTY MANAGER'S CONSENT AGENDA****Budget**Tab 1

Approve Budget Change Requests and Unanticipated Revenue Resolutions.

1. Budget transfer – Renewal Sales Tax Capital Projects Fund, Department of Facilities Development and Management, Facilities Development Division. Transfer a portion (\$244,700) of the approved budget for the Downtown & South Tavares Complex Project #80010 to the South Tavares Government Complex Project #80030. This transfer will facilitate proper tracking of costs associated with the projects.
2. Budget transfer – General Fund, Department of Facilities Development and Management, Facilities Management Division. Transfer \$55,673 from Professional Services (\$12,000), Utility Services (\$24,000), and Repair and Maintenance – Energy Management (\$19,673) to Repair and Maintenance – Jail and Sheriff Facilities Maintenance. Additional funds are needed to complete the sealing and painting of the detention center project because the bids came in higher than predicted. Costs increased because a more concentrated building seal product was required to obtain the ten year warranty because the exterior walls were more porous than expected. Professional Services funds will not be needed as testing was less than predicted this fiscal year. Utility Services funds will not be needed because the power cost increases were less than predicted. Repair and Maintenance – Energy Management funds will not be needed because the cost for maintenance and repairs was less than anticipated.
3. Budget transfer – County Fire Control Fund, Department of Public Safety, Fire Rescue Division. Transfer \$108,000 from Machinery and Equipment – FI-0705 and \$56,502 from Machinery and Equipment – FI-0706 to Operating Supplies (\$164,502). Additional funds are necessary for operating expenses through the end of the fiscal year due to unanticipated costs associated with the wildfires, the Fire Assessment Study (\$54,000) and the mold mitigation at fire station 76 in Yalaha (\$70,000). The purchase of the commercial fuel storage units (FI-0705) and the Gas-boy card readers (FI-0706) has been postponed until Fiscal Year 2009.
4. Budget transfer – Renewal Sales Tax Capital Projects Fund, Department of Facilities Development and Management, Facilities Development Division. Transfer \$324,000 from Buildings – PJ-0011 to Buildings – Project 80030 (South Tavares Government Complex). Transfer \$324,000 related to Purchase Order #24647 from the general tracking account to the project account. Funds are available in the general tracking account and will be applied to related expenditures once moved.
5. Budget transfer – Renewal Sales Tax Capital Projects Fund, Department of Facilities Development and Management, Facilities Development Division. Transfer \$100,000 from Buildings – PJ-0009 to Buildings – Project 80060 (Cagan Crossings Community Library). Transfer \$100,000 related to Purchase Order #25043 from the general tracking account to the project account. Funds are available in the general tracking account. Funds originated in Fiscal Year 2006 and were carried forward into Fiscal Year 2007 in the general tracking account.
6. Budget transfer – Renewal Sales Tax Capital Projects Fund, Department of Facilities Development and Management, Facilities Development Division. Transfer \$133,679 from Buildings – PJ-0009 to Buildings – Project 80060 (Cagan Crossings Community Library). Transfer \$133,679 related to Purchase Order #21484 from the general tracking account to the project account. Funds are available in the general tracking account and will be applied to related expenditures once they have been moved. Funds originated in Fiscal Year 2006 and were carried forward into Fiscal Year 2007 in the general tracking account.

7. Budget transfer – Public Transportation Fund, Department of Community Services, Public Transportation Division. Transfer \$179,055 from Reserve for Operations to Contractual Services. Additional funds are needed for the provision of trips for the month of September. Public Transportation has provided approximately 10,000 more trips this year than was initially provided for in the Fiscal Year 2007 budget. Funds are available in Reserve for Operations. After the posting of this transfer, there will no funds left in Reserve for Operations
8. Budget transfer – Fire Rescue Impact Fee Trust Fund, Department of Public Safety, Fire Impact Fees Division. Transfer \$115,000 from Reserve for Operations to Land. Funds are needed to purchase five acres of the Ellis property to be used by the Fire Rescue division for a fire station. Funds are available in Reserve for Operations. After the posting of this transfer, there will be \$34,985 remaining in Reserve for Operations.
9. Budget transfer – Facilities Expansion Capital Fund, Department of Facilities Development and Management. Transfer \$9,377,096 from Buildings to Land – Project #80020 (\$3,021,229) and Buildings – Project 80020 (\$6,355,867) (Downtown Tavares Government Buildings). Transfer \$9,377,096 from the general tracking account to the project account. Funds will remain in the Facilities Expansion Capital Fund, and are being distributed to project numbers for more accurate accounting.
10. Budget transfer – Renewal Sales Tax Capital Projects Fund, Department of Facilities Development and Management, Facilities Development Division. Transfer \$1,288,100 from Buildings to Buildings – Project 80090 (Jail and Prelude Re-roof Project). Transfer \$1,288,100 from the general tracking account to the project account. Funds will remain in the Renewal Sales Tax Fund, and will be distributed to a project number for more accurate accounting.
11. Budget transfer – Parks Capital Projects Fund, Department of Public Works, Parks and Trails Division. Transfer \$13,403 from Reserve for Operations to Improvements Other Than Buildings. Additional funds are needed for PEAR Park for hydro-seeding services for the soccer field and the east and west ball fields. There will be a \$2,395 balance remaining in Reserve for Operations after this transfer is posted.
12. Resolution to amend the General Fund in order to receive unanticipated revenue for Fiscal Year 2006/2007 in the amount of \$1,444 deposited into Emergency Service Fees and provide appropriations for the disbursement for Office Supplies. Unanticipated revenue was received due to the Division reviewing Emergency Management Plans of healthcare facilities in Lake County. Funds will be used to purchase NOAA weather radios to distribute to low income persons or non-profit organizations.
13. Resolution to amend the Public Transportation Fund in order to receive unanticipated revenue for Fiscal Year 2006/2007 in the amount of \$186,386 deposited into Public Transit Block Grant and provide appropriations for the disbursement for Contractual Services. Unanticipated revenue was received from Fiscal Year 2006 grant funding from the Public Transit Block Grant and will be used for transportation services.
14. Resolution to amend the Public Transportation Fund in order to receive unanticipated revenue for Fiscal Year 2006/2007 in the amount of \$59,190 deposited into Public Transit Service Development Grant and provide appropriations for the disbursement for Contractual Services. Unanticipated revenue was received from Fiscal Year 2004 grant funding from the Public Transit Service Development Grant and will be used for transportation services.

### **Community Services**

- [Tab 2](#) Approval of the Medicaid Waiver Agreement between the Agency for Persons with Disabilities and the Lake County Board of County Commissioners.

### **Public Safety**

- [Tab 3](#) Lake County Department of Public Safety Fire Rescue Division requests approval of the renewal of an agreement with Lake Sumter Emergency Medical Services that will provide a reimbursement of \$250,000.00 to Lake County Fire Rescue for providing first response advanced life support for fiscal 2007-2008.
- [Tab 4](#) Lake County Department of Public Safety requests approval of the renewal of an agreement with Lake-Sumter Emergency Medical Services, Inc. in which Lake County reimburses them for cost of dispatch services at ten dollars (\$10.00) per dispatch incident, not to exceed thirteen thousand dollars (\$13,000.00) per month for Fiscal Year 2007-2008.

### **Public Works**

- [Tab 5](#) Approval to advertise the illicit discharge ordinance for public hearing.
- [Tab 6](#) Request authorization to execute change order #7 (and final) to the #1346 Hooks Street Phase II and #1350 Citrus Tower Boulevard Construction Project No. 2004-13 in the amount of \$7,220.00 for relocation of the pedestrian signal at Citrus Tower Blvd and SR 50. Commission District 2.

## **III. COUNTY MANAGER'S DEPARTMENTAL BUSINESS**

### **Community Services**

- [Tab 7](#) Approval of Agreements and reimbursement funding formula and execution of Agreements pending execution by member library governing bodies and subject to County Attorney's approval.
- [Tab 8](#) It is recommended that the duration of the Agreement between the Lake County Board of County Commissioners and Lake and Sumter Emergency Recovery, Inc. be extended December 31, 2007.

### **Procurement**

- [Tab 9](#) Approve the contract renewal and new rates with Symetra for the employee medical excess loss insurance through September 30, 2008.
- [Tab 10](#) Review by the BCC of policy and procedure revisions required to support a reduction of County Manager contract award authority from \$50,000 to \$25,000, and associated execution of a revised Policy LCC-18.
- [Tab 11](#) Approve contract extension with Arthur J. Gallagher Risk Management Services, Inc. (previously Arthur J. Gallagher & Co.) through September 30, 2008.

## **IV. PUBLIC HEARINGS**

### **PUBLIC HEARING - 9:00 A.M. or As Soon Thereafter**

- [Tab 12](#) Public Hearing on Vacation Petition No. 1117, Arthur O. Neaf and Mary Neaf, to vacate rights of way, in the Plat of Groveland Farms, in the Groveland/South Clermont area, and approval and execution of resolution. Commission District 2. Recommendation to postpone for 60 days.

**PUBLIC HEARINGS: REZONINGS (SEE SEE SEPARATE AGENDA)**

[http://www.lakegovernment.com/pdfs/P&Z\\_Agendas/092507.pdf](http://www.lakegovernment.com/pdfs/P&Z_Agendas/092507.pdf)

**V. OTHER BUSINESS**

- [Tab 13](#) Approval of appointment of Carol MacLeod to represent Lake County Schools on the Lake County Impact Fee Committee to complete an unexpired term ending August 6, 2008.

**VI. REPORTS**

**A. County Attorney**

- [Tab 14](#) Approval of 2 agreements: Contract with Dr. John R. Thogmartin for medical examiner services; AND Interlocal agreement between Marion, Citrus, Hernando, Sumter, and Lake Counties relating to ME Services.

**B. County Manager**

**C. Commissioner Hill - Vice Chairman and District #1**

**D. Commissioner Renick - District #2**

**E. Commissioner Stivender - District #3**

**F. Commissioner Stewart - District #4**

**G. Commissioner Cadwell - Chairman and District #5**

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

**Persons with disabilities needing assistance to participate in any of these proceeding should contact the Department of Facilities Development and Management at (352) 343-9760, 48 hours in advance of the scheduled meeting.**