

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

November 16, 2010

COUNTY COMMISSIONERS

Welton G. Cadwell, Chairman

Jennifer Hill, District #1

Sean Parks, District #2

Jimmy Conner, District #3

Leslie Campione, District #4

Sanford A. Minkoff, Interim County Manager

Neil Kelly, Clerk to the Board

Melanie Marsh, Acting County Attorney

DISCLAIMER

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting, however, Commissioners may add items, which are not a part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

November 16, 2010

9:00 A.M. INVESTITURE

10:00 A.M. Invocation

Pledge of Allegiance

I. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

II. MINUTE APPROVAL

Tab 1 Approval of the following Minutes:

- August 9, 2010 (Special Meeting)
- August 10, 2010 (Special Meeting)
- August 24, 2010 (Regular Meeting)
- September 14, 2010 (Special Meeting)
- October 5, 2010 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board at this meeting unless the Board votes to add the item to today's agenda. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

III. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Approval of Clerk of Courts' Consent Agenda (Items 1 through 5)

1. List of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.

Recommendation: Acknowledge Receipt

2. Annexation Ordinances 2010-002, 2010-003, 2010-004, and 2010-005 as well as a location map from the Town of Howey-In-The Hills for property annexed into the town on October 11, 2010.

Recommendation: Acknowledge Receipt

3. Ordinance 2010-16 from the City of Tavares annexing approximately 1.4 acres of land generally located on the east side of Classique Lane approximately 500 feet south of the intersection of East Burleigh blvd. and Classique Lane.

Recommendation: Acknowledge Receipt

4. Excess fees for Fiscal Year 2009/2010 in the amount of \$126,828.89

Recommendation: Acknowledge Receipt

5. Letter from Southwest Florida Water Management District stating that it approved its draft five-year water resource development work program on October 26, 2010, which was within 30 days after the adoption of its fiscal year 2010-2011 budget. The letter further explains that the draft report will be evaluated by the DEP within 30 days and returned to the District for response to that evaluation, and any revisions prompted by the evaluation will be incorporated into the final report that will be included as part of the District's Consolidated Annual Report due no later than March 1, 2011.

Recommendation: Acknowledge Receipt

IV. COUNTY MANAGER'S CONSENT AGENDA (Tab 3 through Tab 19)

Conservation And Compliance

- [Tab 3](#) Board approval of interlocal agreement between Lake County and the City of Groveland pertaining to animal control services. There is no fiscal impact.

County Manager

- [Tab 4](#) Request authorization to fill one (1) Budget Division Director position within the Fiscal and Administrative Services Department/Budget Division. (The total fiscal impact is \$81,215.00.)

Economic Development And Community Svc

- [Tab 5](#) Approval for the Lake County Economic Development & Community Services Department to seek and apply for grants, in-kind donations and/or incentives up to and including \$10,000 to support programming and events

and to allow the County Manager to sign documents associated with those requirements. Fiscal impact is dependent upon receipt of grants and donations.

[Tab 6](#) Approval and signature authorization of a resolution recognizing November 15-21, 2010 as National Hunger and Homelessness Awareness Week in Lake County. There is no fiscal impact.

[Tab 7](#) Request approval of annual grant funding for eight (8) children's service providers who have submitted applications for 2010-2011 County funds through the Children's Services Council Request for Proposal (RFP) process; request authorization for signatures on subsequent agreements contingent upon County Attorney approval; request authorization to encumber and expend funds. The fiscal impact is \$158,708.00.

[Tab 8](#) Request approval of annual grant funding for seven (7) organizations who have submitted applications for 2010-2011 County funds through the Human Services Grant Request for Proposal process; request authorization for signatures on subsequent agreements contingent upon County Attorney approval; request authorization to encumber and expend funds. The fiscal impact is \$50,000.00.

Facilities Development And Management

[Tab 9](#) Request award and execute contracts for On-Call Asbestos & Indoor Air Quality Consulting Services to Mactec Engineering and Consulting, Inc. and Professional Service Industries, Inc. in conjunction with the County's needs. Fiscal Impact: Undetermined)

[Tab 10](#) Award contract 11-0204 in the amount of \$145,028 (\$143,628 bid price and \$1,400 permit fee allowance) to construct a new LaRoe pavilion; approve a projected expense of \$14,183 for demolition of the current structure and materials testing services related to the new structure; approve the sum of \$7,980 in contingency allowance that may be used at the recommendation of the Facilities Director and approval by the County Manager to ensure timely project completion; and approve the attached budget change to support the full fiscal impact of the project (\$167,191).

Fiscal And Administrative Services

[Tab 11](#) It is recommended that the Board (1) declare the items on the attached list(s) surplus to County needs, (2) authorize the removal of all of the items on the attached lists from the County's official fixed asset inventory system records, and (3) authorize the Procurement Services Director or designee to sign vehicle titles. (No Fiscal Impact)

Growth Management

- [Tab 12](#) (1) Approval of the Agreement between Property Owner (business) and Lake County for Energy Efficiency Retrofits through the Retrofit Pilot Program (2) Authorization for the County Manager to sign future amendments/modifications to the Agreement that do not involve financial impact. (Fiscal Impact: The retrofits will be funded by the Energy Efficiency & Conservation Block Grant. Estimated expenditures associated with the commercial and residential retrofits, which will be addressed under an agreement with a contractor, are a total of \$9,000.00.)

Public Resources

- [Tab 13](#) Adoption of the FY 2010-2011 Annual Plan of Service and Combined Budget for the Lake County Library System. No fiscal impact.
- [Tab 14](#) Approval and signature of Westlaw Patron Access Special Offer Amendment to Westlaw Subscriber Agreement between Lake County Library System and West. The fiscal impact is a savings of \$60,576.

Public Works

- [Tab 15](#) Approval to donate a 27.5 acre parcel of land to DEP (Department of Environmental Protection), which is being purchased from Diamondback Land Company to be used to offset wetlands and surface water impacts caused by the C470/48 Road Project in the Leesburg area. Authorization for the Board Chairman to sign all closing documents relating to both the land purchase from Diamondback Land Company, and the subsequent donation to DEP. Fiscal impact is \$285.50 (DEP closing costs), Commission District 3
- [Tab 16](#) Approval and signature of Resolution to Advertise Public Hearing for Vacation Petition No. 1161, Joshua M. Poole, to vacate a drainage easement in the Leesburg area. There is no fiscal impact. Commission District 1
- [Tab 17](#) Request authorization to award CR-42 and SR-19 Realignment Project No. 2011-01, Bid No. 11-0006, to Boykin Construction, Inc. in the amount of \$1,768,129.05, and encumber and expend funds in the amount of \$1,662,102.75 from the Road Impact Fees Benefit District 1 – Infrastructure - Construction Fund, and \$106,026.30 will be funded by the City of Umatilla. Commission District 5. Fiscal impact is \$1,662,102.75.
- [Tab 18](#) Recommend approval of a resolution authorizing the posting of speed limit signs on Keene Rd (8165) raising the speed limit from 30 MPH to 45 MPH, in the Umatilla area, in Commissioner District 5, Section 31, Township 17, Range 27. No Fiscal Impact
- [Tab 19](#) Recommend approval of a resolution authorizing the posting of speed limit signs on Elbert St (1036A) and Burton St (1036) in Commissioner District 2, Section 2, Township 23, Range 25. No Fiscal Impact

V. COUNTY ATTORNEY'S CONSENT AGENDA (Tab 20 through Tab 22)

[Tab 20](#) Approval of outside counsel firms and their use on an as-needed basis for County purposes.

[Tab 21](#) Approval of Settlement Agreement between Lake County and Charles D. & Lisa B. Johnson. No Fiscal Impact

[Tab 22](#) Request approval to advertise Ordinance amending Chapters 2 and 11 of the Land Development Regulations, entitled "Definitions" and "Signs", respectively. No Fiscal Impact

VI. PRESENTATIONS

[Tab 23](#) Presentation of GIS Day Proclamation to GIS Director Kevin Willis, recognizing November 17th, 2010 as GIS Day in Lake County.

VII. REPORTS

A. County Attorney

B. County Manager

C. Commissioner Hill - District #1

[Tab 24](#) Approval of proclamation proclaiming November 16, 2010 as Boy Scouts of America 100 Years of Scouting Day.

D. Commissioner Parks - District #2

E. Commissioner Conner - District #3

[Tab 25](#) Request the chairman to send a letter to Daniel Webster offering him office space should he desire to have a location in Lake County.

[Tab 26](#) Proclamation proclaiming November, 2010 as Mentoring Students for Success sign-up month.

F. Commissioner Campione - District #4

G. Commissioner Cadwell - Chairman and District #5

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceeding should contact the Department of Facilities Development and Management at (352) 343-9760, 48 hours in advance of the scheduled meeting.