

1 **Staff Summary**

2  
3 This ordinance provides for the adoption of an Interlocal Service Boundary Agreement (ISBA)  
4 between Lake County, the Town of Lady Lake, and the Village Center Community Development  
5 District (VCCDD). The ISBA addresses annexation of non-contiguous properties, annexation  
6 and maintenance of right of way, development applications, land development regulations,  
7 comprehensive plan provisions, solid waste, fire hydrants, sharing of equipment and resources,  
8 E-911 system, addressing standards, fire and rescue services, transit shelters, and animal control.  
9

10  
11 **ORDINANCE NO. 2013 – 40**

12  
13 **AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF LAKE**  
14 **COUNTY, FLORIDA, ADOPTING AN INTERLOCAL SERVICE BOUNDARY**  
15 **AGREEMENT BETWEEN LAKE COUNTY, THE TOWN OF LADY LAKE, AND THE**  
16 **VILLAGE CENTER COMMUNITY DEVELOPMENT DISTRICT; PROVIDING FOR**  
17 **SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR**  
18 **FILING WITH THE DEPARTMENT OF STATE.**  
19

20 **WHEREAS**, the Interlocal Service Boundary Agreement Act (§171.20 - §171.212,  
21 *Florida Statutes*) is intended to “provide an alternative . . . for local governments regarding the  
22 annexation of territory into a municipality and the subtraction of territory from the  
23 unincorporated area of the county” (§171.201, *Florida Statutes*); and  
24

25 **WHEREAS**, the principal goal of the Interlocal Service Boundary Agreement Act is to  
26 “encourage local governments to jointly determine how to provide services to residents and  
27 property in the most efficient and effective manner while balancing the needs and desires of the  
28 community” (§171.201, *Florida Statutes*); and  
29

30 **WHEREAS**, the Interlocal Service Boundary Agreement Act is also intended to  
31 “establish a more flexible process for adjusting municipal boundaries and to address a wider  
32 range of the effects of annexation” and “to encourage intergovernmental coordination in  
33 planning, service delivery, and boundary adjustments and to reduce intergovernmental conflicts  
34 and litigation between local governments” (§171.201, *Florida Statutes*); and  
35

36 **WHEREAS**, on April 16, 2013, the Town of Lady Lake adopted a Resolution inviting  
37 Lake County, the Town of Astatula, the City of Clermont, the City of Eustis, the City of  
38 Fruitland Park, the City of Groveland, the Town of Howey-in-the-Hills, the City of Leesburg, the  
39 City of Mascotte, the City of Minneola, the Town of Montverde, the City of Mount Dora, the  
40 City of Tavares, the City of Umatilla, and the Village Center Community Development District  
41 to participate in the negotiation of an Interlocal Service Boundary Agreement (ISBA) pursuant to  
42 §171.203, *Florida Statutes*; and  
43

44 **WHEREAS**, subsequent to the Town of Lady Lake’s April 16, 2013 Resolution,  
45 representatives for Lake County, the Town of Lady Lake, and the Village Center Community  
46 Development District (collectively, the “Parties”) met and negotiated an ISBA addressing

1 annexation of non-contiguous properties, annexation and maintenance of right of way,  
2 development applications, land development regulations, comprehensive plan provisions, solid  
3 waste, fire hydrants, sharing of equipment and resources, E-911 system, addressing standards,  
4 fire and rescue services, transit shelters, and animal control; and  
5

6 **WHEREAS**, the Parties have reduced their agreement to a writing, as set forth in the  
7 ISBA attached hereto as **Exhibit “A”**; and  
8

9 **WHEREAS**, the negotiated ISBA attached hereto as **Exhibit “A”** meets the goals of the  
10 Interlocal Service Boundary Agreement Act in that it fosters intergovernmental coordination in  
11 planning, service delivery, and boundary adjustments, and promotes efficient and effective  
12 service delivery while balancing the needs and desires of the community; and  
13

14 **WHEREAS**, §171.203(14), *Florida Statutes*, states that when “the local governments  
15 have reached an interlocal service boundary agreement, the county . . . shall adopt the agreement  
16 by ordinance”; and  
17

18 **WHEREAS**, the County has the authority to enter into the attached ISBA pursuant to  
19 §125.01, *Florida Statutes*;  
20

21 **NOW, THEREFORE, BE IT ORDAINED** by the Board of County Commissioners of  
22 Lake County, Florida as follows:  
23

24 **Section 1. Recitals.** The foregoing recitals are true and correct and incorporated  
25 herein by reference.  
26

27 **Section 2. Adoption.** The Lake County Board of County Commissioners hereby  
28 adopts the Interlocal Service Boundary Agreement between Lake County, the Town of Lady  
29 Lake, and the Village Center Community Development District, attached hereto and  
30 incorporated herein as **Exhibit “A.”**  
31

32 **Section 3. Severability.** If any section, sentence, clause, or phrase of the Ordinance  
33 is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding  
34 shall in no way affect the validity of the remaining portion of this Ordinance.  
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36 **Section 4. Effective.** This Ordinance shall become effective upon filing with the  
37 Secretary of the State.  
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**Section 5. Filing with the Department of State.** The clerk shall be and is hereby directed forthwith to send a certified copy of this Ordinance to the Secretary of State for the State of Florida.

Enacted this 27 day of August, 2013.

Filed with the Secretary of State September 6, 2013.

BOARD OF COUNTY COMMISSIONERS  
OF LAKE COUNTY, FLORIDA

ATTEST:

  
\_\_\_\_\_  
Neil Kelly, Clerk of the  
Board of County Commissioners  
of Lake County, Florida

  
\_\_\_\_\_  
Leslie Campione, Chairman

This 4<sup>th</sup> day of September, 2013.

Approved as to form and legality:

  
\_\_\_\_\_  
Sanford A. Minkoff  
County Attorney

# **EXHIBIT A**

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**INTERLOCAL SERVICE BOUNDARY AGREEMENT BETWEEN  
The Town of Lady Lake, The Village Center Community Development District,  
And Lake County, Florida**

**July 12, 2013**



1 1. **RECITALS.** The above recitals are true and correct and, by this reference, are hereby  
2 incorporated into and made an integral part of this Agreement.

3 2. **INTERLOCAL SERVICE AGREEMENT BOUNDARY.** The map attached hereto as Exhibit  
4 A, incorporated herein by reference, outlines the Interlocal Service Boundary Area and as shown on such  
5 map the boundary areas for the TOWN as well as unincorporated areas.

6  
7 3. **ANNEXATIONS.** The following agreement shall govern any annexations that occur within the  
8 Interlocal Service Agreement Boundary as displayed on Exhibit A:

9  
10 a. **ANNEXATION OF PROPERTIES.**

11  
12 i. **Part I Chapter 171, Florida Statutes.** Town shall be entitled to annex any property in  
13 a manner which is consistent with Part I, Chapter 171, *Florida Statutes*.

14  
15 ii. **Enclaves.** Pursuant to §171.046, *Florida Statutes*, County hereby consents to the  
16 annexation of any enclave or the creation of any enclave which is the result of an  
17 annexation, so long as Town agrees to provide services to such enclave (including  
18 those shown in Exhibit B Enclaves Map), and the Town holds a public hearing prior to  
19 such annexation where the owners of all properties within the enclave are given  
20 written, first class mail notice, and an opportunity to comment publicly at such  
21 meeting.

22  
23 iii. **Annexation of Properties Which Do Not Meet Part I, Chapter 171, Florida**  
24 **Statutes; Specific Properties.** County hereby consents to the annexation of any non-  
25 contiguous real property in the unincorporated area within the Interlocal Service  
26 Boundary Area by Lady Lake as depicted in "Exhibit A" provided that subject  
27 properties are

- 28  
29 1. presently served by Town water and/or sewer utility; or  
30 2. where subject property owner/developer has entered into a concurrent Water and  
31 Sewer Utility Agreement at the time of annexation to extend utility infrastructure to  
32 the subject property, and provided further the Town shall not approve any  
33 development, or issue a final development order in such annexed area unless central  
34 water and wastewater shall serve the development.

35  
36 b. **ANNEXATION OF RIGHT OF WAY.** County agrees that it will not oppose the  
37 annexation of right of way located in the Interlocal Service Boundary Agreement area of the  
38 Town, so long as at least one side of the road will be bounded by property located within the  
39 Town after the annexation, or which meets any of the other annexation requirements of this  
40 Agreement. The Town agrees that at the time that it annexes any property which abuts a  
41 roadway, that, to the extent possible, it will also annex the adjacent road right of way to avoid  
42 the creation of roadway enclaves. Annexing the right of way pursuant to this sub-paragraph  
43 does not require the Town to accept maintenance responsibility for such road.

44  
45 c. **MAINTENANCE OF ROW.** From the Effective Date of this agreement, upon annexation  
46 of a sum greater than fifty percent (50%) of the existing frontage of properties abutting any  
47 subject road right-of-way, other than a State of Florida operated and maintained right-of-way,  
48 located between two nearest collector streets (or streets with a higher classification)  
49 intersecting right-of-ways (i.e. cross streets), LADY LAKE shall assume maintenance

1 responsibility for such road right-of-way segment and associated drainage facilities not  
2 terminating at any right-of-way centerline, but between and extending to and including the  
3 above mentioned local cross street intersections, or as may be mutually designated. All such  
4 transfers of maintenance responsibility related to an annexation shall include the entire width  
5 of the right-of-way adjacent to annexed properties.  
6

7 4. **DEVELOPMENT APPLICATIONS, LAND DEVELOPMENT REGULATIONS,**  
8 **COMPREHENSIVE PLAN PROVISIONS.** Persons owning or developing land within the

9 Interlocal Service Boundary Area will be faced with difficulty determining which local jurisdiction  
10 has control over permitting decisions. This difficulty will be exacerbated in areas where one  
11 jurisdiction may have permitting authority, but another jurisdiction may be providing utilities. In  
12 order to minimize such difficulties, Lady Lake and the County agree as follows:  
13

14 a. **Development Applications.** Any application for development which is received by  
15 County for land within the Town, designated area on **Exhibit A**, or any application for  
16 development received by the Town for land within the Town limits and within five  
17 hundred feet (500') of land that is located in the unincorporated area shall be treated as a  
18 joint development application. Lady Lake or County, as the case may be, will  
19 immediately provide a copy of the development application to the other, and will  
20 schedule a joint meeting with Lady Lake, County and landowner or his or her  
21 representative. Lady Lake and County shall work together to minimize any conflicts in  
22 regulations and to make the permitting process as efficient as can be.  
23

24 b. **Land Development Regulations.** Lady Lake and the County shall work together to  
25 compare their respective Land Development Regulations, and where there are  
26 inconsistent regulations; work towards eliminating such inconsistency, to the extent  
27 possible. When regulations are inconsistent, Lady Lake and the County shall strive to  
28 jointly amend the regulations with a goal to eliminate unnecessary conflict. Lady Lake  
29 and the County recognize there may be regulations that a party cannot amend for  
30 purposes of consistency due to factors beyond the party's control, for example,  
31 consumptive use permit requirements. It is estimated that this process shall take up to  
32 thirty-six (36) months, at which time elected representatives from Lady Lake and the  
33 County shall meet to review the progress that has been made.  
34

35 c. **Comprehensive Plans.** Lady Lake and the County acknowledge that the Town's  
36 Comprehensive Plans will have to be updated as annexations occur, and that the County  
37 Comprehensive Plan may need to be amended to accommodate future growth plans of the  
38 Town within their designated areas. Lady Lake and the County agree to work together to  
39 jointly plan the designated areas to avoid incompatibility between uses in the Town and  
40 County.  
41

42 5. **SOLID WASTE.** The County and Lady Lake agree that through July 2014, Lady Lake has the  
43 option, in its sole discretion, to deliver all solid waste under its control to County for disposal, so long  
44 as the rates charged by County remain competitive with rates charged in the Central Florida area, and  
45 so long as the cost to the Town in doing so is less than the Town's cost in using a different solid

1 waste facility. The term "cost" as used in this Section 5 shall include but not be limited to transfer  
2 (fuel) costs and tipping fees. County agrees that any contract that it enters for the collection of waste  
3 will be able to be utilized by the Town at their option, and will coordinate and communicate with the  
4 Town on solid waste disposal opportunities which may exist after 2014.  
5

6 6. **FIRE HYDRANTS.** Lady Lake agrees that any time a potable water line is extended into or through  
7 unincorporated areas, that fire hydrants or hydrant stub outs will be installed at recommended  
8 distances for fire hydrant spacing at County's expense. Lady Lake agrees that County shall have the  
9 right to have fire hydrants installed on any Town water line located in the unincorporated area at  
10 County expense. Lady Lake agrees that the County Fire Department shall have the right to use any  
11 Town fire hydrant for official fire purposes, at no cost; County shall, however, notify the Town  
12 anytime such a hydrant is used along with an estimate of how much water was used. Notification  
13 shall be in writing to the Town Manager and provided within seven (7) calendar days of the County's  
14 use.  
15

16 7. **SHARING OF EQUIPMENT AND RESOURCES.** Lady Lake, Village Center Community  
17 Development District and the County each own and operate equipment and resources that might be of  
18 use to the other. The goal of this paragraph is to minimize duplication of resources by allowing one  
19 party to this agreement to utilize the resources of another party in an effort to avoid duplication. Lady  
20 Lake and the County agree to allow the other party to utilize resources and equipment owned by the  
21 other so long as such equipment and resource is available and so long as the using party pays all costs  
22 involved with such use. It is recognized that in order to utilize some types of equipment, staffing  
23 from the donating agency will also be required, and in such a case, the agency using such resource or  
24 equipment shall also be responsible to pay any staff costs.  
25

26 8. **E 911 SYSTEM; COUNTY ADDRESSING SYSTEM.** County maintains the E 911 addressing  
27 system. Such system is in use in the unincorporated area of Lake County and in some municipal  
28 areas. Due to cost and harm to citizens, it is not feasible to readdress existing addresses which are not  
29 in compliance with the County numbering system. However, universal use of the County addressing  
30 system will enhance emergency response for all citizens of Lake County. Lady Lake and the County  
31 agree that any new address issued by the Town or County (including any readdressing that may  
32 occur) will be issued in accordance with the County E 911 addressing system and rules. Lady Lake  
33 agrees that from the Effective Date of this agreement, all new addresses issued to their residents, shall  
34 meet the County's addressing standards. Lady Lake shall utilize the process set forth in Exhibit C,  
35 attached hereto and incorporated herein by reference.  
36

37 9. **FIRE AND RESCUE SERVICES.**  
38

39 a. The Interlocal Agreement (the "Interlocal Agreement") between The Town of Lady Lake, Village  
40 Center Community Development District, and Lake County relating to Fire Protection Services,  
41 dated May 23, 2003 and amended on September 9, 2003 and on August 24, 2010 shall remain in  
42 force for the duration of this agreement. Any amendment or termination of such agreements shall  
43 occur utilizing the process herein and not the process in the Interlocal Agreement.  
44

- 1 b. The Village Center Community Development District (VCCDD), as shown in Exhibit D, and  
2 Lake County agree to Automatic Aid which is defined as aid that is given by prior arrangement,  
3 regardless of jurisdictional boundaries; pre-determined response plan of neighboring resources  
4 upon initial dispatch.  
5
- 6 10. **TRANSIT SHELTERS.** Upon the erection of any transit shelter in association with Lake  
7 Express and the Lake County Public Transit System which is placed within the municipal  
8 boundary of the Town of Lady Lake, the TOWN shall assume maintenance duties associated with  
9 removal of the debris in the trash canisters should one be located at the shelter. This shall be the  
10 extent of the TOWN's responsibility at each facility; damage to the shelters or acts of vandalism  
11 which require painting, cleaning, or repair through construction activities shall be the sole  
12 responsibility of Lake Express/Lake County.
- 13 11. **ANIMAL CONTROL.** The TOWN shall continue to provide Animal Control Services for those  
14 areas within the municipal boundary of the Town of Lady Lake, as well as those areas within the  
15 ISBA upon being annexed in the future. The Town of Lady Lake acknowledges that pursuant to  
16 F.S. Ch. 828, animal control services must be provided to a municipality when requested from the  
17 County in which the jurisdiction is located. Should the TOWN elect to utilize the County for the  
18 provision of these services prior to the expiration of the terms of this agreement, the TOWN shall  
19 notify the COUNTY no less than 180 days prior to the date of which the COUNTY would inherit  
20 animal control services from the TOWN.
- 21 12. **TERM OF AGREEMENT.** The Initial Term of this Agreement shall be twenty (20) years  
22 from the effective date of this Agreement. This Agreement shall be effective upon final adoption  
23 of an Ordinance adopting this Agreement enacted by LADY LAKE and COUNTY. The Effective  
24 Date shall be the date of final adoption by the last party.
- 25 13. **RENEWAL OF AGREEMENT.** Pursuant to Chapter 171.203(12), *Florida Statutes*, the  
26 Parties shall initiate negotiations for the renewal or extension of this Agreement beyond the  
27 twenty year term no later than eighteen months prior to the termination of the Initial Term.
- 28 14. **PERIODIC REVIEW.** Pursuant to Chapter 171.203(12), *Florida Statutes*, (2009) this  
29 Agreement shall be periodically reviewed by the Parties every five (5) years for a maximum term  
30 of twenty (20) years. Should the parties decide to renegotiate, renegotiations must begin at least  
31 eighteen (18) months prior to the termination date.
- 32 15. **TERMINATION OF AGREEMENT.** This Agreement may not be terminated by any Party  
33 prior to its expiration, unless an amendment to the Agreement is approved by all Parties in  
34 writing.
- 35 16. **DISPUTE RESOLUTION.** In the event of any dispute related to this Agreement, the Parties  
36 agree to resolve the dispute consistent with the conflict resolution procedures established in  
37 Chapter 164, *Florida Statutes*. If there is a failure to resolve the conflict, no later than 30 days  
38 following the conclusion of the procedures established in chapter 164, a party may file an action  
39 in circuit court.
- 40 17. **NOTICE.** All notices, consents, approvals, waivers, and elections that any Party requests or  
41 gives under this Agreement must be in writing and shall be given only by hand delivery for which  
42 a receipt is obtained, or certified mail, prepaid with confirmation of delivery requested. Notices  
43 shall be delivered or mailed to the addresses and parties set forth below or as any Party may  
44 otherwise designate in writing.

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Town of Lady Lake: Kris Kollgaard, Town Manager  
409 Fennell Blvd.  
Lady Lake, Florida 32784

cc: Derek Schroth  
Bowen Radson Schroth, P.A.  
600 Jennings Ave.  
Eustis, Florida 32726

Lake County: David Heath, County Manager  
P. O. Box 7800  
Tavares, Florida 32778

cc: Sanford Minkoff, County Attorney  
P.O. Box 7800  
Tavares, Florida 32778

VCCCD: Janet Tutt, District Manager  
3251 Wedgewood Lane  
The Village, FL 32162

cc: Mike Tucker, Fire Chief  
3035 Morse Boulevard  
The Village, FL 32163

18. **SOLE BENEFIT.** This Agreement is solely for the benefit of the Parties hereto, and no right or cause of action shall accrue upon or by reason hereof, to or for the benefit of any third party. Nothing in this Agreement, either expressed or implied, is intended or shall be construed to confer upon or give any person, corporation or governmental entity other than the Parties any right, remedy or claim under or by reason of this Agreement or any provisions or conditions hereof, and all the provisions, representations, covenants, and conditions herein contained shall insure to the sole benefit of and shall be binding upon the Parties, and their respective representatives, successors and assigns.

19. **AUTHORITY.** The Parties each represent and warrant to the other its respective authority to enter into this Agreement, acknowledge the validity and enforceability of this Agreement. The Parties hereby represent, warrant and covenant this Agreement constitutes a legal, valid and binding contract enforceable by the Parties in accordance with its terms and conditions, and that the enforceability is not subject to any impairment by the applicability of any public policy or police powers.

20. **ENTIRE AGREEMENT.** This Agreement constitutes the entire understanding of the Parties with respect to the subject matters addressed herein, and all prior agreements, understandings, representations and statements, oral or written, are superseded by this Agreement.

21. **GOVERNING LAW, VENUE AND JURISDICTION.** The laws of the State of Florida shall govern this Agreement, and venue shall be in Lake County, Florida. Jurisdiction shall only be in the Circuit Court of Lake County, Florida.

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22. **SEVERABILITY.** If any portion of this Agreement is declared invalid or unenforceable, then to the extent it is possible to do so without destroying the overall intent and effect of this Agreement, the portion deemed invalid or unenforceable shall be severed here from and the remainder of this Agreement shall continue in full force and effect as if it were enacted without including the portion found to be invalid or unenforceable.

23. **AMENDMENT OF COMPREHENSIVE PLANS.** Consistent with §171.203(9), *Florida Statutes*, the Parties shall no later than 6 months from the Effective Date make a good faith effort to amend their respective intergovernmental coordination elements of their comprehensive plan as described in §163.3177(6)(h)(1), *Florida Statutes*, to establish consistency and compliance with this Agreement as well as to address areas of economic development, which may include employment centers, industrial, commercial, and multi-family uses. Consistent with §171.203(11), *Florida Statutes*, and within the time frame established above, LADY LAKE shall make a good faith effort to adopt a municipal service area as an amendment to its comprehensive plan to address future possible municipal annexation.

24. **COMPLIANCE WITH CHAPTER 171, PART II, FLORIDA STATUTES.** The parties agree that this Agreement meets the requirements of Chapter 171, Part II, Florida Statutes (2012).

25. **ADOPTION BY MUNICIPALITY.** Pursuant to §171.203(14), *Florida Statutes*, upon approval of this Agreement by its respective commission, LADY LAKE shall adopt this Agreement by ordinance in accordance with §166.041, *Florida Statutes*.

26. **ADOPTION BY COUNTY.** Pursuant to §171.203(14), *Florida Statutes*, upon approval of this Agreement by the Board of County Commission, COUNTY shall adopt this Agreement by ordinance in accordance with §125.66, *Florida Statutes*. COUNTY agrees to adopt said ordinance no later than August 31, 2013.

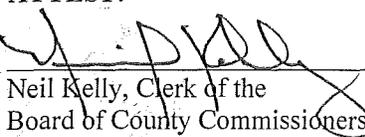
27. **RECORDING.** Pursuant to F.S. 163.01(11), this Agreement shall be recorded with the Clerk of the Circuit Court of Lake County, Florida, within fifteen (15) days of final execution.

**BOARD OF COUNTY COMMISSIONERS  
LAKE COUNTY, FLORIDA**

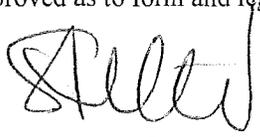
  
\_\_\_\_\_  
Leslie Campione, Chairman

This 4<sup>th</sup> day of September, 2013.

**ATTEST:**

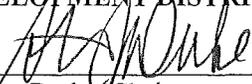
  
\_\_\_\_\_  
Neil Kelly, Clerk of the  
Board of County Commissioners  
of Lake County, Florida

Approved as to form and legality:

  
\_\_\_\_\_  
Sanford A. Minkoff  
County Attorney  
Interlocal Service Boundary Agreement Between Town of Lady Lake and Lake County

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VILLAGE CENTER COMMUNITY  
DEVELOPMENT BISTRIC

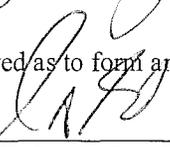
  
\_\_\_\_\_  
Stephen Drake, Chairman

This 15<sup>th</sup> day of August, 2013.

ATTEST:

  
\_\_\_\_\_  
Janet Y. Tutt, Secretary

Approved as to form and legality:

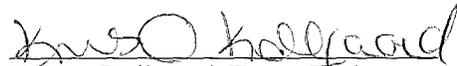
  
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Lewis W. Stone, District Counsel

**TOWN OF LADY LAKE, FLORIDA**

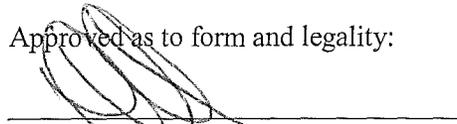
  
\_\_\_\_\_  
Jim Richards, Mayor

This <sup>5<sup>TH</sup></sup>~~4<sup>TH</sup>~~ day of August, 2013.

ATTEST:

  
\_\_\_\_\_  
Kristen Kollgaard, Town Clerk

Approved as to form and legality:

  
\_\_\_\_\_  
Derek Schroth, Town Attorney

1

**EXHIBITS**

2

3 Exhibit A: Interlocal Service Boundary Area Map

4 Exhibit B: Enclaves Map

5 Exhibit C: Addressing Standards

6 Exhibit D: VCCDD Fire Service Boundary Map

7

1 **EXHIBIT C: ADDRESSING STANDARDS**

2 (Page 1 of 2)

3 **Town Addressing Obligations**

4 A. Adopt and use the Lake County assigned addresses produced and included in the system  
5 in its own records and dealings.

6 B. Appoint a person within its organization to serve as a liaison with Lake County  
7 Addressing personnel for purposes of receiving and disseminating information within the Participant's  
8 jurisdiction and reporting needs, complaints or other information to the Lake County Addressing  
9 personnel, particularly to notify the Lake County Addressing personnel of new structures, subdivisions or  
10 other properties within Participant's boundaries which may require addressing and of any new or  
11 realigned routes (streets, highways, roads, etc. by whatever designation) and cooperate in identifying the  
12 same for geocoding by the County. The reporting and accuracy of this information is the sole  
13 responsibility of the Town, and the Town will assume full liability as it relates to Town address reporting  
14 and verification.

15 The above reporting requirement may be changed by County Manager or designee by giving  
16 fifteen (15) days written notification to Town.

17 C. Provide Lake County Addressing a digital copy of the Town addressing grid, or if  
18 unavailable any documents or knowledge that would assist in recreating this grid digitally to be used to  
19 address for the cities but to do so with the cities current addressing grid. Lake County will not be using  
20 the Lake County grid (accept where appropriate and agreed upon).

21 D. Consult with the Lake County Addressing personnel in the assignment of street names,  
22 ranges, and addresses in order to avoid unnecessary changes and to make the addresses standard  
23 consistent, unique and unambiguous.

24 E. Propagate the system to its residents and promote adoption of the system by its residents,  
25 particularly notifying residents to change address numbers on signs and buildings within its boundaries to  
26 conform with the System (that will use NENA addressing naming standards i.e. AVE instead of AV)  
27 within 30 days from the date of this Memorandum of Understanding.

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**EXHIBIT C: ADDRESSING STANDARDS**

(Page 2 of 2)

**County Addressing Obligations**

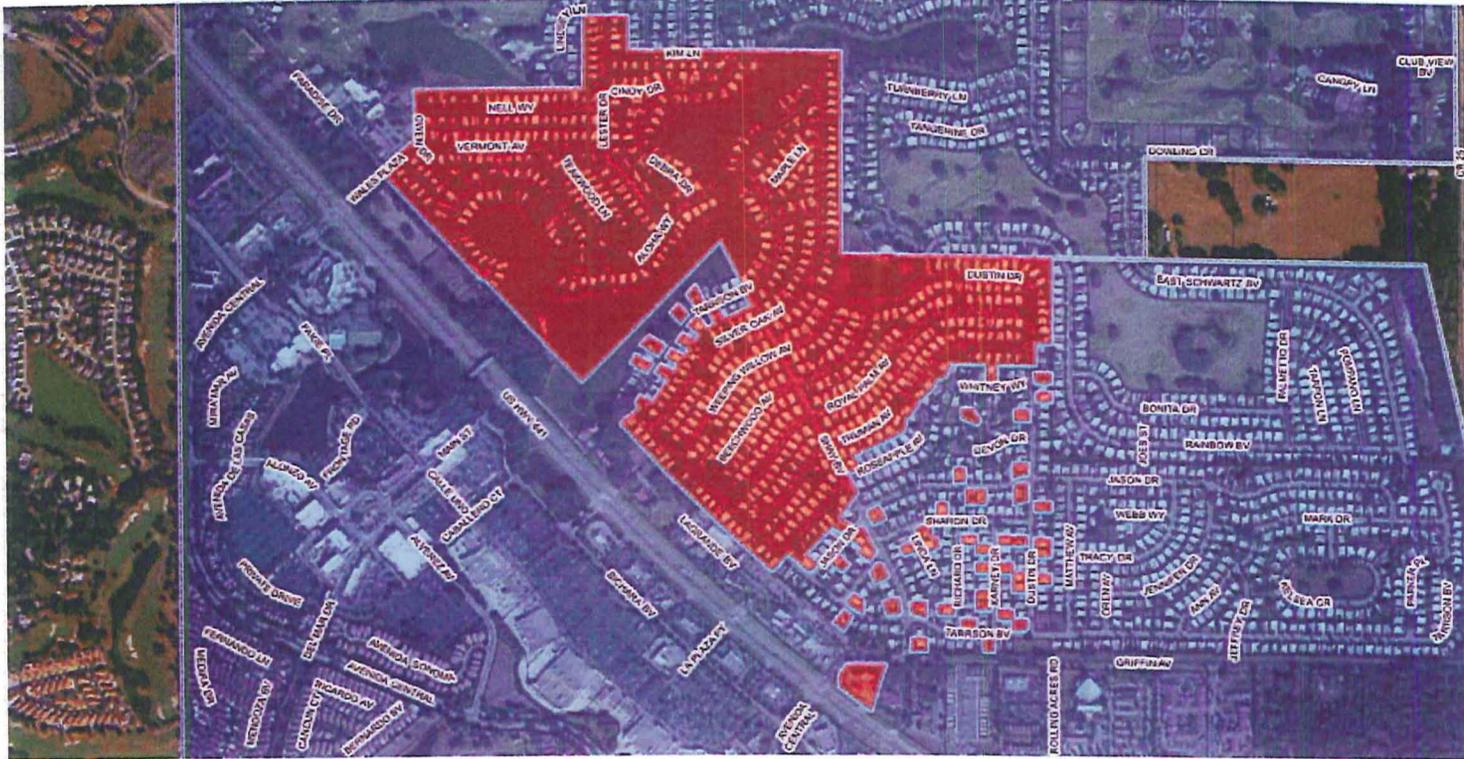
- A. Consult with Participants in the initial establishment of the System, pursuant to the proposed Ordinance;
- B. Operate and maintain the said System in accordance with said Ordinance as it may be enacted by Lake County;
- C. Furnish computing equipment, software and personnel required to maintain the databases at the Lake County Department of Information Technology, GIS Division; and
- D. Convey all relevant additions and changes to the database to all Participants by email and or letter as soon as they are incorporated in the system.
- E. County properties annexing into the Town may be subject to an address change if it is determined by service providers that existing addresses of the surrounding area would create a confusing addressing system. Inconsistencies in addressing patterns may result in inefficiencies and/or a potentially life threatening situation with regard to providing services, including police, fire, mail, etc.



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EXHIBIT B: ENCLAVES MAP

# ENCLAVES MAP - VILLAGES DETAIL



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EXHIBIT D: FIRE SERVICE BOUNDARY MAP

