



# Office of Planning and Zoning

## Zoning Conformance Letter

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Email address \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Preferred method of contact: \_\_\_\_\_ Mail \_\_\_\_\_ Email \_\_\_\_\_ Fax

Please provide the following information for the lot/parcel you would like to receive information on:

Alternate Key #: \_\_\_\_\_ Parcel Identification #: \_\_\_\_\_

Site Address: \_\_\_\_\_

List all questions you would like answered about the lot/parcel: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Fees: \_\_\_\_\_ Residential Lot/Parcel - \$100.00 \_\_\_\_\_ Non-residential/Multi-Family Lot/Parcel - \$150.00

Please attached the tax receipt or property record card and latest recorded warranty deed.

If paying by check, please make the check payable to Lake County Board of Commissioners. You may pay with a debit or credit card, however, an additional fee equal to 2% of the transaction total will be added for the convenience of using a debit or credit card.

Mail to: Lake County Board of County Commissioners, Office of Planning and Zoning, P.O. Box 7800, Suite 510, Tavares, FL 32778.

### TO BE COMPLETED BY STAFF

File #: ZCL- \_\_\_\_\_ Address Screen #: \_\_\_\_\_

Date Received: \_\_\_\_\_ Date Completed \_\_\_\_\_

Staff Name and Title \_\_\_\_\_